



CEVA Showfreight

Official Shipping Instructions and Tariff



Routes Americas

1-3 February 2015

Denver

Showfreight Contacts:

Martyn White

martyn.white@cevalogistics.com

+44 (0) 1322 312 058



Making business flow



Introduction



CEVA Showfreight are bringing their exhibition site logistics and forwarding skills to Routes Americas the Sole Officially Appointed freight contractor for the 2015 Denver event .

CEVA have been chosen to ensure the efficient movement of exhibits and stand fitting material whilst onsite at Routes Americas 2015 along with the arrangement of any international or domestic freighting requirements you may have.

The following instructions are intended to assist all parties involved with keeping the operation as simple as possible and will ensure the smooth flow of freight to and from the event with the minimum of fuss.

International Shipping Enquiries:

Martyn White
+44 (0) 1322 312 058
martyn.white@cevalogistics.com

Shipping Instructions



Airfreight

All consignments **MUST** be sent freight prepaid , **MAWB only**, to Denver (DEN) International Airport consigned as follows:

[Name of Exhibitor]
c/o Transgroup Worldwide Logistics
1560 W 190th Street
Torrance, CA90501, USA
For: Routes Americas 2015
Notify: Transgroup Worldwide Logistics
Tel: 310 637 5447 / Fax: 310 637 4696

All Air waybills should be e-mailed as soon as they are available, together with a copy of the commercial invoice, onsite contact name / telephone number and the required delivery date to the stand. If you know the goods will be returning after the show please indicate this on the commercial invoice.

Shipments must not be sent DDU or DDP, but pre-paid up to arrival at this airport only.

All documents **MUST** be attached to the **MAWB** and pre-alerts **MUST** be received 3 days prior to arrival.

Pre Alerts

All pre-alerts should be sent to:

Contact: Martyn White
E mail: martyn.white@cevalogistics.com
Telephone: +44 (0) 1322 312058

Shipping Instructions



Seafreight

All Bills of Lading **MUST** be **EXPRESS RELEASE** and sent freight prepaid to Denver Terminal consigned as follows:

Transgroup Worldwide Logistics
1560 W 190th Street
Torrance, CA90501, USA
For: [Name of Exhibitor] / Routes
Americas 2015
Notify: Transgroup Worldwide Logistics
Tel: 310 637 5447 / Fax: 310 637 4696

All Bills of Lading should be e-mailed as soon as they are available, together with a copy of the commercial invoice, onsite contact name / telephone number and the required delivery date to the stand. If you know the goods will be returning after the show please indicate this on the commercial invoice.

Shipments must not be sent DDU or DDP, but pre-paid up to arrival at this port only.

Documentation

The required documents must be forwarded by courier to reach us, not later than 7 days prior to the arrival of shipment. All ATA Carnet must have original signature. Please attach original documentation to the OBL / MAWB.

Airfreight : 1 original & 3 copies of Invoice / Packing List or ATA Carnet

Seafreight : 2 original & 2 copies of Bill of Lading or 1 original & 3 copies of Invoice / Packing List or ATA Carnet

Mandatory documents must be received seven (7) days prior to the vessel's departure. Importer Security Filing (ISF) requires ten (10) elements to be submitted 5 working days prior to vessel departure.

Shipping Instructions



Temporary Import

This covers all items that will be exported after exhibition, we can accept goods under ATA Carnet or commercial invoice. Commercial invoice items must be covered by a Temporary Import Bond. Items imported under this method cannot be disposed of i.e. sold, donated or destroyed without prior permission of US customs. A realistic CIF value in USD must be shown on invoices. US Customs are thorough in their examination. We strongly recommend that at the time of preparing documentation you ensure that the invoice / packing list ties up with the contents of your packed cases.

ITEMS UNDER TEMPORARY IMPORT MUST BE PACKED SEPARATELY FROM THOSE UNDER PERMANENT IMPORT

Permanent Import

This will apply to all items that will remain in Denver whether consumed, destroyed, given away or donated, display material, stand fitting material, posters etc. There is no customs exception for exhibitions and all goods in this category will be imported with duty and taxes paid, which will be debited to you. A realistic CIF value in USD must be shown on invoices.

ITEMS FOR PERMANENT IMPORT MUST BE PACKED SEPARATELY FROM THOSE UNDER TEMPORARY IMPORT

Shipping Deadlines

| | |
|------------------------------------|-----------------|
| Airfreight at Denver Airport (DEN) | 20 January 2015 |
| Seafreight LCL at Denver Terminal | 16 January 2015 |
| Seafreight FCL at Denver Terminal | 16 January 2015 |

Surcharges will apply after these deadlines.



Shipping Instructions



Courier Shipments

We discourage the use of Courier Services for the despatch of your material to the exhibition. Should you decide to use a courier service for your shipment, please ensure that the shipment is sent 'DDP' ensuring that all US customs formalities are dealt with by your chosen courier and the charges are billed back through your courier account. Shipments should be consigned directly to your stand at the venue address. Drayage charges will apply to courier shipment as per our tariff. CEVA Showfreight accept no responsibility for courier shipments which are delayed or do not arrive at the venue.

Road Freight Deliveries

Deliveries direct to the Exhibition Venue for unloading should be addressed as follows:

[Exhibitor Name
Hall / Stand Number]
c/o CEVA Showfreight
Routes Americas 2015
Sheraton Denver Downtown Hotel
1550 Court Place, Denver,
Colorado, 80202, USA

Deliveries should arrive at the venue on the day that they are required on the stand. Deliveries will be unloaded direct to the stand unless specifically instructed otherwise. Deliveries arriving prior to tenancy for Routes Americas 2015 will be turned away.

Marks and Packing

Stand materials, literature and giveaways require filing of consumption entries with taxes & duties being payable. These items MUST be packed separately, on separate commercial invoices, and sent under separate Airway bills from samples (not for sale) which may be entered as temporary imports. Failure to separate items, along with not providing separate invoices and airway bills will cause delays which may result in not attending the show and additional expenses for your shipment. All cases, crates and cartons MUST be clearly marked on two (2) sides as shown below. Palletised or containerised cargo should be individually labelled with these same marks. Shipping labels should appear as follows:

ROUTES AMERICAS 2015
Sheraton Denver Downtown Hotel
1550 Court Place, Denver, Colorado, 80202, USA
For:.....[Exhibitor Name]
Package No:.....of.....
Gross Weight:.....kgs



Shipping Instructions



Lacey Act – Wood Products

The Lacey Act bans commerce in illegally sourced plants and their products, including timber, wood and paper products. The Lacey Act is enforced by US Customs and APHIS (Department of Agriculture Inspection Services). It is your responsibility to check that the materials and products you are sending conform to the Lacey Act. Violation can result in forfeiture of goods and extreme financial penalties.

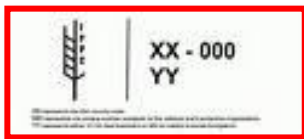
Wooden Packaging Materials without acceptable certificates or markings will be destroyed or rejected for compulsory re-export without entry into the United States of America.

Should you require clarification of these restrictions please contact us directly.

Fumigation Requirements

With effect from 01 January 2006, fumigation must be arranged in the country of origin prior to shipment to the USA for all wooden packaging material (WPM). This includes wooden block cases and crates, wooden pallets, wooden frames wooden drums and chocks etc.

To ensure the WPM is properly treated either by heat treatment (HT) or Methyl Bromide (MB), the following information **MUST** be marked or stamped on the outside packing. For example:



1. IPPC Logo
2. ISO Country Code (XX)
3. Unique number assigned to the company by the national plant protection organization (000)
4. Fumigation method either HT or MB (YY)

Controlled Commodities

There are several commodities that for a variety of reasons, importation of which are strictly regulated, and in some cases forbidden by the U.S. Government. Some of these commodities requiring permits, visas, licenses and additional documentation to gain entry into the U.S. are: garments, textiles, wearing apparel and/or accessories thereof; articles containing animal products or by-products; articles containing leather and/or animal parts; articles containing products and/or by-products of marine life; alcoholic beverages; food; any and all commodities for human consumption; items used in/for preparation, distribution or serving of food or beverages; tobacco; seeds; plants; fresh fruits and vegetables; electronic communication equipment; computer systems and peripherals; any articles that may be used or applied as a military weapon whether as a whole or in part, etc.

To determine if your product is a controlled commodity that would require additional documentation or permits, please send us via fax a complete description of the product including scientific name if applicable, use or application of product, quantity you are shipping, currency and value for Customs, name and address of manufacturer.

Shipping Instructions



Payment of Charges

Unless freight is routed via one of our appointed agents we will require payment of all charges, as advised by us, prior to the last day of the show. Personal or foreign cheques are not acceptable. Settlement can be made in advance by bank transfer or alternatively on site by cash or credit card.

Our account details are as follows:

| | | |
|----------------------------------|-----------------|------------------------|
| National Westminster Bank | Account Name: | CEVA Showfreight |
| Birmingham City Branch | Account Number: | 71793674 |
| 1st Philips Place | Sort Code: | 60-02-35 |
| Birmingham | IBAN: GB57 | NWBK 6002 3571 7936 74 |
| B3 2PP | BIC (Swift): | NWBK GB 2L |

Bank payments will incur a £15.00 fee
Credit card payments will incur a 3% fee

Insurance

Unless specifically insured CEVA Showfreight is not responsible for any loss, pilferage or damage whilst goods are left unattended on your stand. We will endeavour to deliver / collect your goods to/from your stand when requested, however this cannot be guaranteed. We therefore strongly recommend that your shipment is fully insured for all risks to include transit to and from the exhibition and also during build-up, open period and break-down.

Transit Insurance can be provided upon request, please contact the CEVA employee noted as contact on this document for a competitive quotation.

International Freight Tariff



Customs

| | |
|---|--|
| Temporary Import customs clearance | £195.00 per entry / consignment |
| Permanent/Consumable Customs Clearance | £160.00 per entry / consignment |
| Additional Tariff Headings per Entry (3 included) | £8.00 per heading |
| ATA Carnet Entry | £150.00 per consignment |
| Customs Examination | £60.00 per consignment |
| Temporary import bond fee | 2% of CIF value (Minimum £65.00) |
| Consumption Entry Bond Fee | 1% of Shipment Value (Min £50.00 Max £1750.00) |
| Duty / VAT | At cost plus 15% disbursement fee |
| Government Agency Approval FCC/FDA/USDA/DOT/TSCA | £50.00 per agency |
| ISF Filing Service – Includes 3 free lines | £70.00 per entry |
| ISF Filing Service – Additional Lines | £5.00 per line |

AirFreight • From free arrival Denver International Airport (DEN) to delivery at advanced warehouse or show site dock. Excludes Airline handling, transfer docs, airport storage and material handling.

| | |
|--|-----------------------------------|
| Price per kg | £0.70 per kg (minimum 300kgs) |
| US Fuel Surcharge – Currently 32% | At Cost |
| Waiting Time | At Cost |
| Airline Handling | £0.30 per kg (minimum 300kgs) |
| Airport Warehouse Handling | £0.30 per kg (minimum 300kgs) |
| Field Transfer Fee | £0.30 per kg (minimum 300kgs) |
| Airline Arrival Fees and/or Airline Storage Fees | At cost plus 15% disbursement fee |



International Freight Tariff



Ocean Freight • From arrival Chicago (CHI) Port to delivery at advanced warehouse or show site dock. Excludes port handling, transfer docs, consolidator charges and material handling.

| | |
|---|--|
| LCL Freight | Minimum £230.00 |
| 1-500kgs | £0.76 per kgs W/M |
| 501-1000kgs | £0.66 per kgs W/M |
| 1001-3500kgs | £0.62 per kgs W/M |
| FCL 20ft | £60.00 per 1000kgs or Cubic Metre (Min 22 cbm) |
| FCL 40ft | £60.00 per 1000kgs or Cubic Metre (Min 44 cbm) |
| US Fuel Surcharge – Currently 32% | At Cost |
| Waiting Time | At Cost |
| Port Pass and Chassis Fee – 40ft | £295.00 per container |
| Port Pass and Chassis Fee – 20ft | £210.00 per container |
| Co-Ordinating Steamship Line Deliveries | £180.00 per container |
| Terminal Handling LCL/FCL | At Cost plus 10% disbursement fee |
| Container Prepull/Demurrage/Quay Rent | At Cost plus 10% disbursement fee |

Material Handling

| | |
|--|--|
| Advanced Warehouse Handling (Drayage) | £85.50 per 45 kgs (min 90 kg) |
| Unloading / reloading / delivery to / from stand | £76.00 per 45 kgs (min 90 kg) |
| Labour to assist (unskilled) | £60.00 per man hour (minimum 2 hours) |
| Collection / storage / redelivery of empties / full goods | £35.00 per cubic metre (minimum 3 cbm) |
| Courier Shipments / receiving and onward delivery to stand | Charged as per Tariff |

International Freight Tariff



Export Customs

| | |
|---------------------------------------|-------------------------|
| Cancellation of Temporary Import Bond | £125.00 per consignment |
| ATA Carnet Sign Out | £150.00 per consignment |
| Re-export customs clearance | £175.00 per consignment |
| Export Customs Examination | £75.00 per consignment |
| Ocean Bill of Lading Fee | £125.00 per consignment |
| Airway Bill Fee | £75.00 per consignment |

Agency & Intervention fee / Communication costs £130.00 per consignment (All orders)

*Items in **Bold** carry a 50% surcharge if carried out before 0800 or after 1600 on weekdays/weekends.
All bookings received after 16 January 2015 will incur a 25% surcharge*

*For Airfreight purposes 167 kgs is equal to 1 cubic metre.
Tariff is based on a currency conversion as of 1/11/14 of £1 = \$1.57*

Booking Deadline Date: Friday 16th January 2015

All bookings received after this date will incur a 25% surcharge





Freight, Lifting and Storage



Routes Americas
1-3 February 2015
Denver, USA



Please indicate below the services which you require from the official Freight and Lifting Contractor

Exhibitor : Site Contact :
Hall/Stand : Mobile # :

| | Pieces/Weight/Volume | Date/Time | Cost |
|---|--|-----------|------|
| 1 | Advanced Warehouse Drayage £85.50 per 45kgs (minimum 90kgs) | | £ |
| 2 | Showsite Drayage £76.00 per 45kgs (minimum 90kg) | | £ |
| 3 | Removal, storage & re-delivery of empty cases £35.00 per cbm (minimum 3 cbm) | | £ |

BOOKING DEADLINE DATE

16th January 2015

| | |
|-----------------------------|----------|
| Agency & Communication Fee | £130.00 |
| 25% Late booking Fee | £ |
| VAT @ 20% (UK Only) | £ |
| Bank Admin /Credit Card Fee | £ |
| Total | £ |

All orders received after the deadline date will incur a late booking surcharge of 25%

Credit card payments are subject to an additional surcharge issued by your provider

CEVA Showfreight cannot accept any responsibility for freight left unattended on stands at any time during build-up or break-down period of an exhibition

Please indicate below any special services or equipment you may need from the official Freight and Lifting Contractor

- 1 Transport - Collection and Re-delivery of freight from your premises Location
- 2 International Shipments - Please return for Shipping Instructions or Agent Details Country
- Date

Full Remittance is required with the return of this form

- 1 I/We enclose full payment by cheque (cheques are to be made payable to CEVA Showfreight)
- 2 I hereby authorise you to debit my credit card for the full amount plus the relevant surcharge maximum 3%.

Master / Visa

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 Signature

Expires

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 C.V.V. number (last 3 digits only)

| | | |
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| | | |
|--|--|--|

 Date

- 3 CEVA Showfreight Account - Please provide :
Account Number Company Reg Number

Please complete your Invoice address :

Address

Postcode Contact

Telephone Email

Fax VAT #

Please return to :

Martyn White, CEVA Showfreight, The Nucleus, Brunel Way, Dartford, Kent, DA1 5GA, United Kingdom
Telephone : +44 1322 312 058 / **Fax** : +44 121 782 2875 / **Email** : martyn.white@cevalogistics.com

Surcharges (min 50%) apply to all work before 8am, after 6pm, weekends, bank holidays and any dates out of tenancy.
All work is subject to our terms and conditions.

- 1. DEFINITIONS:**
In these Terms and Conditions:
"Company" means CEVA Logistics Limited trading as CEVA Showfreight.
"Consignment" means the goods, whether in one or more packages accepted by the Company for transportation from one address to another address.
"Customer" means the party requesting the Company to provide the Services.
"Conditions" means these standard terms and conditions.
"Contract" means this contract for the provision of the Services.
"Exhibition" means an exhibition or other event in respect of which Services are to be provided.
"Price" means the price to be paid by the Customer stated on the face of this Contract and payable in accordance with the payment schedule for the Services set out.
"Services" means the services to be provided to the Customer by the Company.
"Specification" means the written specification for services, if any, agreed between the parties and attached to these Conditions in relation to an Exhibition and which shall form part of the Contract.
- 2. BASIS OF THE CONTRACT**
2.1 The parties contract for the provision of the Services only under these Conditions
2.2 No variations to these Conditions or the Specification shall be binding unless agreed in writing between duly authorised representatives of the Company and Customer
2.3 No agent or employee other than a director or secretary of the Company has authority to make any representation or give any warranty about the Company's business or services
2.4 Any representation made or warranty given by the Company's directors or secretary shall not be binding unless and until confirmed in writing. In entering into this Contract the Customer acknowledges that it does not rely on, and waives any rights in respect of, any representation or warranty not properly confirmed in writing
2.5 The Customer acknowledges that in entering into this Contract, the Company relies on the accuracy of the information supplied by the Customer including the Specification if any
- 3. PROVISION OF THE SERVICES**
3.1 The Company may operate at its absolute discretion as freight forwarder or agent of the Customer in respect of the Services. The Company shall only be obliged to provide as principal contractor or agent the Services set out in this Contract
3.2 The Company shall only be deemed to operate as the principal contractor in respect of those Services which it undertakes directly. In all other circumstances, the Company is the agent of the Customer and all contracts relating to the Services shall be entered into directly between the Customer and the other party
- 4. THE COMPANY ACTING AS AGENT FOR THE CUSTOMER**
Where the Company acts as agent for the Customer in accordance with Condition 3.2, the following provisions shall apply:-
4.1 The Company shall have the right to do all things necessary or incidental to procure the provision of the Services to the Customer including entering into contracts on behalf of the Customer, so as to bind the Customer by such acts and contracts in all aspects
4.2 The Company shall be entitled to retain all commission paid to it as a result of acting as agent for the Company
- 5. CUSTOMER'S WARRANTIES**
The Customer warrants and represents that:
5.1 it is either the owner or the authorised agent of the Owner of the goods or organiser of an Exhibition in each case with the authority of the owner to accept these Conditions on the owner's behalf
5.2 If it is provided in the Specification that the Company is to be responsible for loading, unloading, assembly and/or disassembly of any exhibit, stand or other item at or for an Exhibition, the Customer warrants that:-
5.2.1 it shall give to the Company all necessary instructions in writing regarding the procedures to be followed in respect of the assembly or disassembly
5.2.2 the facilities at the Exhibition will be of a sufficient standard to allow the Company to complete the loading/unloading/assembly and/or disassembly within the time limits set out in the Specification
5.3 If the packaging of the consignment has been undertaken by a party other than the Company the customer warrants that:-
5.3.1 the Consignment will be safely secured and properly packed and labelled and will be fit and safe to be carried or stored and comply with all statutory or other regulations for carriage by road, air or sea and for mechanical handling and sorting as maybe in force from time to time
5.3.2 it shall make a complete written declaration of the nature and contents of the Consignment and in particular (but without limitation) will declare whether the Consignment contains any noxious, dangerous, hazardous, infested, contaminated or fragile goods
5.4 If the Consignment is to be imported or exported, the Customer shall verify that all necessary import/export regulations have been complied with and shall provide to the Company all necessary documentation relating to the Consignment including without limitation all documentation and information (including the VAT identity numbers of the Customer and Consignee) necessary to satisfy customs and excise authorities in the United Kingdom and the Country of origin or destination
5.5 The Company is not responsible for any fulfilment of customs formalities and/or payment of costs in respect thereof. Nevertheless, to the extent that the Company may voluntarily assist in the fulfilment of customs formalities, such assistance will be rendered the sole risk and responsibility of the Customer, who shall reimburse any costs incurred by the Company and indemnify the Company against, and hold it harmless from any claims in respect thereof, if not paid by the consignee or other person
5.6 The Company is not responsible for the packaging of any consignment but if in any individual case the company agrees to provide suitable packaging this will be provided at the cost of the Customer
5.7 The Customer warrants that all information and documentation supplied by it to the Company including VAT identity numbers of the Customer and the Consignee (E.C. only) will be accurate and complete in all respects and will not omit any material facts
5.8 The Customer indemnifies the Company at all times against all penalties, claims, costs, damages, expenses and losses howsoever arising in respect of the carriage or storage of any noxious, dangerous, hazardous, infested, contaminated or fragile goods whether or not the Consignment is declared as such
5.9 The Customer indemnifies the Company against all penalties, claims, costs, damages, expenses and loss howsoever arising from the breach by the Customer of any warranty or representation herein contained
5.10 It is the Customer's responsibility to provide or arrange for the provision of all plant power or labour required in addition to the Company's employees to load or unload the Consignment. The Company shall have no liability for any act or omission of the Customer's employees or Agents. Notwithstanding the foregoing, the Company may at the Customers' request provide plant power or labour at an additional cost.
5.11 The customer shall ensure that each Consignment will be properly and securely packaged, fit for transportation and in accordance with all relevant rules and regulations of the origin and destination countries and in accordance with carrier requirements
5.12 It is the responsibility of the Customer to ensure the company are given full details of any items that may be subject to export licence at the time of booking. The Customer must supply supporting documents and/or licences prior to movement of the freight.
- 6. INSPECTION OF CONSIGNMENT BY THE COMPANY**
6.1 The Company shall have the right to undertake all reasonable inspections of the Consignment prior to or during loading unloading or during transit. Such inspections may include without limitation physical inspection of the goods and inspection by electronic methods including x-ray
6.2 The Customer shall give prior written notice to the Company if it has reason to believe that any reasonable inspection that may be carried out, by the Company or otherwise, will harm any part of the Consignment in any way. The Company shall have no liability for any loss or damage arising from the failure of the Customer to comply with this requirement
- 7. PRICE AND PAYMENT**
7.1 The Customer shall pay the Price plus applicable Value Added Tax in accordance with the payment schedule set out in the Contract, otherwise on immediate receipt of invoice. Payment shall be made without deduction and shall not be withheld or deferred on account of any claim, counterclaim or set-off. Import duties (if any), VAT and other related charges are payable by the Customer in advance of the Company having to make payment of the same.
7.2 If the Customer fails to make any payment on its due date then without prejudice to any other right or remedy available to the Company, the Company shall be entitled to:
7.2.1 suspend the provision of the Services to the Customer
7.2.2 charge the Customer interest (both before and after any judgement) on the amount unpaid, at the rate of 4% per annum above Barclays Bank base rate until payment is made in full
7.3 In the event that the Company is delayed at any premises at which it is to provide any of the Services in excess of 3 hours through no fault of the Company, it may charge the Customer its reasonable additional charges in respect of such delay
7.4 The Company's charges are calculated in pounds sterling. Accordingly, services invoiced in a foreign currency at the client's request are based on exchange rates in force at the time of invoice and are liable to surcharge in the event of fluctuation
7.5 The Customer is responsible for the payment of all duties and taxes payable in respect of the Consignment or any part thereof and accordingly shall indemnify and keep indemnified the Company from and against any claims in respect of the same, including in respect of any fines or interest payable
- 8. LIMITATION OF LIABILITY**
8.1 The Company's liability under these Conditions shall be in lieu of any warranty or conditions implied by law as to the quality or fitness for any purpose of the Services and save as specifically provided for in these Conditions it shall not be liable by reason of any breach of contract or statutory duty or by reason of tort (including but not limited to negligence) for any loss of profit, loss of use, loss of production, loss of contracts or for any financial and economic loss for any direct or indirect or consequential loss or damage whatsoever
8.2 The Company is not a common Carrier and the Company reserves the right to refuse the carriage of any goods at its discretion
8.3 The Company shall not be liable to the Customer or be deemed to be in breach of these Conditions by reason of any delay in performing, or failure to perform, any of the Services or any part thereof if the delay or failure was due to any cause beyond the Company's reasonable control. Without prejudice to the generality of the foregoing, the following shall be regarded beyond the Company's reasonable control.
8.3.1 any act of God including adverse weather conditions
8.3.2 any consequence of war, invasion, act of foreign enemy, hostilities (whether war be declared or not), civil war
8.3.3 any act of terrorism
8.3.4 rebellion, insurrection, military or usurped power or confiscation, requisition, destruction of or damage to property or under the order of any governmental or public or local authority
8.3.5 any seizure under legal process
8.3.6 any act or omission of the Customer or those for whom he contracts or of the servants or agents of either
8.3.7 any inherent liability to wastage in bulk or weight, latent defect or inherent defect vice or natural deterioration of the goods
8.3.8 the inadequate or improper packing of the whole or part of the Consignment
8.3.9 the insufficient or incorrect labelling or addressing of the Consignment by the Customer
8.3.10 any riots, civil commotion, lockouts, general or partial stoppage or restraint of labour for whatever causes
8.4 Any claim brought by the Customer must be received in writing within 7 days of delivery of the Consignment
8.5 The Customer shall indemnify the Company against all duties, taxes, payments, fines, expenses, losses, damages (including physical damage) and liabilities in excess of the liability of the Company in accordance with these Conditions, suffered or incurred by the Company in the performance of its obligations under any contract to which these Conditions apply, including any liability to indemnify any other person against claims made against such other person by the Customer or by the Owner
8.6 No insurance will be effected except upon express instructions given in writing by the Customer and all insurances effected by the Company are subject to the usual exceptions and conditions of the policies of the insurance company or underwriters taking the risk. The Company shall not be under any obligation to effect a separate insurance on each consignment but may declare it on an open or general policy. Notwithstanding that the premium on the policy may not be the same as that charged by the Company to the Customer, the Company shall in no circumstances incur liability as insurer, and if for any reason the insurers dispute liability the Customer shall have recourse against the insurers only, however, this provision shall not detract from the rights of the Customer against the Company in respect of any negligence on the part of the Company in effecting insurance
8.7 The Customer shall be responsible at all times for the security of the Consignment including at an Exhibition. Accordingly, the Company shall have no responsibility or liability for any Consignments left unattended at an Exhibition.
- 9. MONETARY LIMIT OF LIABILITY OF THE COMPANY AS THE CARRIER**
9.1 Carriage hereunder is governed by the Uniform Rules for a Combined Transport Document (Publication 298 of the International Chamber of Commerce, Paris, November 1975) and is subject to the following Convention(s) compulsorily applicable at the date of acceptance of the Goods by the Customer:
(i) Carriage by air is governed by the Warsaw Convention 1929, as amended if applicable
(ii) Carriage by road is governed by the Convention of the Contract for the International Carriage of goods by Road (CMR) as amended 1956
(iii) Carriage by sea is governed by the International Convention for the Unification of Certain Rules of Law relating to Bills of Lading 1924 as amended by the Hague-Visby Rules and SDR Protocols of 1968 and 1979 respectively
(iv) Carriage by rail is governed by the Convention concerning International Carriage by Rail (COTIF) and Appendix B to this Convention, the Uniform Rules concerning the contract for International Carriage of Goods by Rail (CIM), Berne, 9th May 1980
Where none of the above Conventions apply compulsorily to the services by the company such services shall be performed subject to British International Freight Association (BIFA) Standard Trading Conditions 2004
- 10. COMPANY ACTING AS A BOOKING AGENT OF THE CUSTOMER**
10.1 If the Company as agent of the Customer makes any bookings for courier services, the Company shall have no liability in respect of the same and the Customer acknowledges that its sole recourse is to the courier company concerned
- 11. UNDELIVERED OR UNCLAIMED GOODS**
11.1 If the Company is unable to deliver the goods (or any part thereof) the Company shall be entitled to store the goods or any part thereof at the sole risk and expense of the Customer. The Company shall give written notice ("the Notice") to the Customer advising the Customer that it has the goods and, in the event of the Customer being unable to facilitate delivery thereof, advising the Customer from where the goods may be collected
11.2 If the Customer fails to take delivery of the goods or provide alternative delivery or disposal instructions within 28 days of service of the Notice, the Company shall have the right to sell the undelivered goods as if it were the absolute owner and to pass unencumbered title to the purchaser
11.3 The Company shall be entitled to deduct from the proceeds of sale:
11.3.1 any outstanding costs incurred by the Company in providing the Services
11.3.2 any interest accrued on the outstanding costs of Services
11.3.3 any other costs associated with the failure to deliver the goods (for example, storage charges)
11.3.4 all reasonable costs and expenses incurred in relation to the sale of the goods
11.3.5 VAT, where applicable
11.4 After the deduction of all sums under Clause 11.3, the Company shall account to the Customer for the net proceeds of sale
- 12. GENERAL**
12.1 The Company shall be entitled to carry out its obligations under the Contract through any agents or sub-contractors appointed by it in its absolute discretion
12.2 This Contract contains the entire agreement between the parties regarding the subject matter hereof
12.3 Any notice to be given under this Contract shall be given in writing and sent by first class prepaid mail to the address of the other party set out on the face of the Contract and shall be deemed served on the 2nd working day after posting
12.4 Failure by the Company to exercise or enforce any rights conferred upon it under these Conditions shall not be deemed to be a waiver of any such rights or operate so as to prevent the exercise thereof at any time
12.5 This Agreement shall be governed by and construed in all respects with the laws of England and the parties submit to the exclusive Jurisdiction of the English Courts

SERVICE INFORMATION

BOOTH EQUIPMENT

Each 3M X 3M Hardwall Booth will receive the following furniture:
(1) 30"H X 24"W Soho Cafe Table, (2) Limerick side chairs and, (1) name board.

EXHIBIT HALL CARPET

The exhibit hall is carpeted.

DISCOUNT PRICE DEADLINE DATE

Order early to take advantage of advance order discount rates, place your order by January 09, 2015

SHOW SCHEDULE

EXHIBITOR MOVE-IN

For more information and helpful hints on pre-show procedures and move-in, please go to www.freemanco.com/preshowFAQ

| | | |
|----------|------------------|---------------|
| Saturday | January 31, 2015 | 12.00 - 18.00 |
|----------|------------------|---------------|

Exhibitor contractor build-up of Hosted Networking Stands & Shell Scheme build commences.

| | | |
|--------|-------------------|---------------|
| Sunday | February 01, 2015 | 08.00 - 10.30 |
|--------|-------------------|---------------|

Finishing touches to Hosted Networking Stands and dressing of Shell Scheme stands.

EXHIBIT HOURS

| | | |
|---------|-------------------|---------------|
| Sunday | February 01, 2015 | 11.30 - 16.00 |
| Monday | February 02, 2015 | 08.00 - 17.30 |
| Tuesday | February 03, 2015 | 08.00 - 16.30 |

EXHIBITOR MOVE-OUT

For more information and helpful hints on post-show procedures and move-out, please go to www.freemanco.com/postshowFAQ

| | | |
|---------|-------------------|---------------|
| Tuesday | February 03, 2015 | 17.30 - 20.00 |
|---------|-------------------|---------------|

We will begin returning empty containers at the close of the show.

DISMANTLE AND MOVE-OUT INFORMATION

All exhibitor materials must be removed from the exhibit facility by Tuesday, February 03, 2015 at 20.00.

To ensure all exhibitor materials are removed from the exhibit facility by the Exhibitor Move-Out deadline, please have all carriers check-in by Tuesday, February 03, 2015 at 17.30.

POST SHOW PAPERWORK AND LABELS

Our Exhibitor Services Department will gladly prepare your outbound Material Handling Agreement and labels in advance. Complete the Outbound Shipping form and your paperwork will be available at show site. Be sure your carrier knows the company name and booth number when making arrangements for shipping your exhibit at the close of the show.

SERVICE CONTRACTOR CONTACTS / INFORMATION:

FREEMAN

4493 Florence St
 Denver, CO 80238
 (303) 320-5100 fax (469) 621-5614
 freemandenveres@freemanco.com

FREEMAN EXHIBIT TRANSPORTATION

(800) 995-3579 Toll Free US & Canada, (817) 607-5100 Local & International, (469) 621-5810 Fax

FREEMAN ONLINE®

Take advantage of discount pricing by ordering online at www.freemanco.com/store by January 09, 2015. Our Internet online ordering service, Freeman Online® is available for your convenience to order all Freeman Services, view show schedule, or print order forms. Once your show is available online you will receive an email which includes a direct link to Freeman Online®. To place online orders you will be required to enter your unique Login ID and Password. If this is your first time to use Freeman Online®, click on the "Login" link to create a new account. To access Freeman Online® without using the email link, visit www.freemanco.com/store and click the "Login" link. If you need assistance with Freeman Online® please call our Customer Support Center at (888) 508-5054 Toll Free US & Canada or (817) 607-5000 Local & International.

SHIPPING INFORMATION

Warehouse Shipping Address:

Exhibiting Company Name / Booth # _____
ROUTES AMERICAS - FEB 2015
 C/O FREEMAN
 4493 FLORENCE ST
 DENVER, CO 80238

Freeman will accept crated, boxed or skidded materials beginning Friday, January 02, 2015, at the above address. Material arriving after January 26, 2015 will be received at the warehouse with an additional after deadline charge. Warehouse materials are accepted at the warehouse Monday through Friday between the hours of 0800 - 1530.

Show Site Shipping Address:

Exhibiting Company Name / Booth # _____
ROUTES AMERICAS - FEB 2015
 C/O FREEMAN
 SHERATON DENVER DOWNTOWN
 1550 COURT PL
 DENVER, CO 80202-5107

Freeman will receive shipments at the exhibit facility beginning Saturday, January 31, 2015. Shipments arriving before this date may be refused by the facility. Any charges incurred for early freight accepted by the facility are the responsibility of the Exhibitor.

Please note: All items and materials that must be brought into the facility may be subject to Material Handling Charges and are the responsibility of the Exhibitor. This also applies to items not ordered through the Official Show Vendors. Refer to the Material Handling form for charges for this service.

LABOR INFORMATION

Union Labor may be required for your exhibit installation and dismantle. Please carefully read the UNION RULES AND REGULATIONS to determine your needs. Exhibitors supervising Freeman labor will need to pick up and release their labor at the Labor Desk. Refer to the order form for Display Labor for Straight time and Overtime hours.

ASSISTANCE

We want you to have a successful show. If we can be of assistance, please call our Exhibitor Services Department at (303) 320-5100.

WE APPRECIATE YOUR BUSINESS!

FREEMAN GENERAL INFORMATION

TRANSLATION SERVICES

Freeman is pleased to offer a new service for our international exhibitors that provides quick interpretation and translation in 150 languages. This service will not only interpret for us on a three way conversation, but also translate emails from customers. To access this feature you may contact Freeman Exhibitor Services at (303) 320-5100 or Freeman's Customer Support Center at (888) 508-5054 Toll Free US & Canada or (817) 607-5000 Local & International.

HELPFUL HINTS

SAVE MONEY

Order early to take advantage of advance order discount rates, place your order by January 09, 2015.

AVOID DELAY

Ship early to avoid delays. Shipments arriving late at show site will cost you money, time and business!

SAFETY TIPS

Use a ladder, not a chair. Standing on chairs, tables and other rental furniture is unsafe and can cause injury to you or to others. These objects are not designed to support your standing weight.

Be aware of your surroundings. You are in an active work area with changing conditions during move-in and move-out. Pay attention. Look for obstacles, machinery and equipment that are in use.

Keep your eyes open for scooters and forklifts. The drivers of these vehicles may not be able to see you.

Stay clear of dock areas, trucks and trailers. These areas can be particularly dangerous.

Prevent electrical shocks, falling items and damage to materials. Do not attach items or equipment to the drapes or metal framework provided for your booth. This can cause serious injury or damage to materials.

We discourage children from being in the exhibit hall during installation and dismantle. If children are present during installation and dismantle, they must be supervised by an adult at all times.

Freeman does not ship or handle Hazardous Materials. If any materials you are shipping to the event fall into this category, please contact Freeman to be sure the material will be allowed at the facility and by the association. In addition, if authorized by the facility and the association, you will need to make separate arrangements for the transport and handling of the approved materials, since Freeman will not transport or handle them.

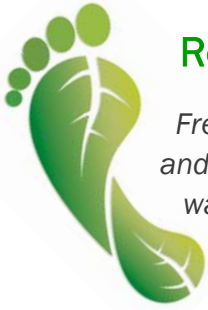
The operation or use of all motorized lifts and motorized material handling equipment for installation/dismantle of exhibits is NOT permitted by exhibitors or by their exhibitor appointed contractors (EAC's). Thank you for your cooperation.

EXHIBITOR ASSISTANCE

Call Freeman's Exhibitor Services department at (303) 320-5100 with any questions or needs you may have.

For more information and helpful hints on pre-show procedures and move-in, please go to www.freemanco.com/preshowFAQ.

For more information and helpful hints on post-show procedures and move-out, please go to www.freemanco.com/postshowFAQ.



Reducing Your Footprint

Freeman actively engages in green practices within day-to-day operations and is committed to producing events in the most environmentally friendly way possible. Freeman has collaborated with a number of customers to make their events greener and is dedicated to broadening this effort.

Green Tips for Exhibitors

Interested in going Green and saving money with your exhibit booth? Follow these tips to assist you in making your sustainable booth strategies at least cost-neutral, and possibly cost-saving!

Supplies and Ordering

- Order exhibit supplies early and utilize online ordering systems to eliminate paper waste.
- Consider renting a booth from Freeman or buying materials locally, preventing shipping cost and lowering emissions.
- Rent Freeman Classic Carpet which contains recycled content and is also recyclable.
- Provide giveaways made of recycled, responsibly grown natural fiber, nontoxic and biodegradable materials. Ensure giveaways are useful, not merely promotional in nature. Electronic Giveaways, such as free songs from iTunes, coupons and free online Apps are smart and trendy.

Printing, Recycling and Waste Management

- Encourage less printing and provide more information digitally when it comes to booth literature, fulfilling requests via email and website referrals.
- If you need to print, use a local printer in the city where the show will be held and choose paper that contains at least 50% post-consumer recycled content.
- Ask Freeman about new paper-based signage materials that are comparably priced to plastic. There are good alternatives to foam core and PVC which are not as easily recyclable.
- Participate in the exhibit donation program by providing materials that are eligible for donation to local charities, such as pens, bags and notepads.

Shipping and Transportation

- If you must ship materials, planning out your booth in a timely way to meet shipping deadlines can also help maximize consolidation and cost-savings.
- Choose a SmartWay™-certified hauler at no additional cost to ensure your transportation company is practicing sustainable shipping.
- Set a goal to leave no trace behind by shipping out all booth properties and packing materials and donating extra giveaways thereby minimizing any waste for the show.
- If you are attending another trade show that many of your fellow exhibitors are also participating in, ask your General Service Contractor or Show Management to set up a caravan service to save on fuel emissions—and cost of transportation.



Personnel and Best Practices

- Take advantage of local or regional representatives to staff your booth, rather than bringing staff from far away offices, reducing travel cost.
- Bring Green as part of your company message providing recycling bins in your booth and information on what you have done to exhibit in a sustainable way.



These steps can help as we all strive to make smarter and more environmentally sound decisions. For more information on the Freeman Sustainability Initiative, contact Jeff Chase at jeff.chase@freemanco.com.

F R E E M A N

4493 Florence St
 Denver, CO 80238
 (303) 320-5100 Fax: (469) 621-5614
 FreemanDenverES@freemanco.com

DISCOUNT PRICE
 DEADLINE DATE
 JANUARY 09, 2015

INCLUDE THIS FORM
 WITH YOUR ORDER

NAME OF SHOW: **ROUTES AMERICAS - FEB 2015 / FEBRUARY 1-3, 2015**

COMPANY NAME: _____ BOOTH #: _____

ADDRESS: _____ BOOTH SIZE : _____ X

CITY/STATE/ZIP: _____

PHONE: _____ EXT.: _____ FAX #: _____

SIGNATURE: _____ PRINT NAME: _____

CONTACT'S E-MAIL: _____

E-MAIL FOR INVOICE: _____ **Check if you are a new Freeman customer**

Invoices will be sent by e-mail; please provide e-mail address of the person who reconciles your invoices if different than contact's email.

METHOD OF PAYMENT

BY SUBMITTING THIS FORM OR ORDERING MATERIALS OR SERVICES FROM FREEMAN, YOU AGREE TO BE BOUND BY ALL TERMS & CONDITIONS INCLUDED IN YOUR SERVICE MANUAL.

COMPANY CHECK
 Please make check payable to: Freeman
 Checks must be in U.S. funds drawn on a U.S. or Canadian bank. ("U.S. FUNDS" MUST BE PRE-PRINTED on Canadian checks.)
Please reference (409885) on your remittance.

CREDIT/DEBIT CARD
 For your convenience, we will use this authorization to charge your credit/debit card account for your advance orders, and any additional amounts incurred as a result of show site orders placed by your representative. These charges may include all Freeman companies, or any charges which Freeman may be obligated to pay on behalf of Exhibitor, including without limitation, any shipping charges. Please complete the information requested below:

BANK TRANSFER
 Bank transfer to Bank of America, N.A.; Dallas, TX
Wire Transfer
 ABA#: 026009593 ACCT# 1252039192 Freeman
International Wire Transfer
 Swift Code: BOFAUS3N ACCT# 1252039192 Freeman
ACH Direct Deposit
 ABA#: 111000012 ACCT# 1252039192 Freeman
Please reference Name of Show & Booth Number so we can properly credit your account.
Note: Customers are responsible for any bank processing fees.

AMERICAN EXPRESS **MASTER CARD** **VISA** **FREEMAN NOW ACCEPTS DEBIT CARDS**

ACCOUNT NO.: _____ EXP. DATE: _____

CARDHOLDER NAME (PRINT): _____ SIGNATURE: _____

CARDHOLDER BILLING ADDRESS: _____

CITY/STATE/ZIP: _____

ENTER TOTALS HERE

| FURNISHINGS & ACCESSORIES | CARPET | CLEANING/ SHAMPOOING | PORTER SERVICE | RENTAL EXHIBITS & ACCESSORIES | SIGNS | INSTALLATION LABOR | DISMANTLE LABOR |
|---------------------------|----------------------|----------------------|------------------------|-------------------------------|-------------|--------------------|-----------------|
| | | | | | | | |
| MATERIAL HANDLING | RIGGING INSTALLATION | RIGGING DISMANTLE | EXHIBIT TRANSPORTATION | HANGING SIGNS | GRAND TOTAL | | |
| | | | | | | | |

- Remember to order in advance to save time and money. You may place your order by phone, fax, mail, or use our online ordering service at: www.freemanco.com/store.
- Orders received without payment or after the discount price deadline date will be charged at the standard price.
- Copies of invoices may be picked up from the Service Desk prior to show closing.
- If you have questions or need assistance with any items not listed, please call and ask for your Exhibitor Services Representative.

TELL US WHAT YOU THINK

Freeman is committed to providing great customer service. To help us serve you more effectively in the future, please visit the URL address below upon the completion of your show to provide feedback. Your input will provide the insight needed to ensure that our customer service is in line with your expectations.
<http://feedback.freemanco.com/?409885>

FREEMAN method of payment

F R E E M A N

4493 Florence St
Denver, CO 80238
(303) 320-5100 Fax: (469) 621-5614
FreemanDenverES@freemanco.com

ROUTES AMERICAS - FEB 2015 / FEBRUARY 1-3, 2015

In order to authorize Freeman to invoice a third party for payment of services rendered to exhibitors, both the exhibiting company and the third party must complete this form and return it at least 14 days prior to show move-in.

EXHIBITING COMPANY AUTHORIZATION OF THIRD PARTY BILLING

"We understand and agree that we, the exhibiting company, are ultimately responsible for payment of charges and agree by submitting this form or ordering materials or services from Freeman, to be bound by all terms and conditions as described in the Terms & Conditions section of this service manual. In the event that the named third party does not discharge payment of the invoice prior to the last day of the show, charges will revert back to the exhibiting company. All invoices are due and payable upon receipt, by either party. The items checked below are to be invoiced to the third party."

BY SUBMITTING THIS FORM OR ORDERING MATERIALS OR SERVICES FROM FREEMAN, YOU AGREE TO BE BOUND BY ALL TERMS & CONDITIONS INCLUDED IN YOUR SERVICE MANUAL.

EXHIBITOR NAME: (PLEASE PRINT)

EXHIBITOR SIGNATURE:

DATE:

EXHIBITING COMPANY INFORMATION

EXHIBITING COMPANY NAME:

BOOTH #:

EXHIBITING COMPANY ADDRESS:

CITY/STATE/ZIP:

PHONE:

EXT:

FAX:

CONTACT'S E-MAIL:

Indicate which services are to be invoiced to the Third Party:

- | | |
|---|---|
| <input type="checkbox"/> ALL FREEMAN SERVICES | <input type="checkbox"/> FREEMAN EXHIBIT TRANSPORTATION |
| <input type="checkbox"/> I&D LABOR/SUPERVISION | <input type="checkbox"/> RENTAL FURNITURE/CARPET/SIGNS |
| <input type="checkbox"/> MATERIAL HANDLING/IN & OUT | <input type="checkbox"/> BOOTH CLEANING |
| | <input type="checkbox"/> OTHER _____ |

THIRD PARTY COMPANY INFORMATION

THIRD PARTY COMPANY NAME:

CONTACT NAME:

THIRD PARTY BILLING ADDRESS:

CITY/STATE/ZIP:

PHONE:

EXT:

FAX:

CONTACT'S E-MAIL:

E-MAIL FOR INVOICE:

Invoices will be sent by e-mail; please provide the e-mail address of the person who reconciles your invoices if different than contact's e-mail.

THIRD PARTY CREDIT/DEBIT CARD AUTHORIZATION

- AMERICAN EXPRESS MASTERCARD VISA **FREEMAN NOW ACCEPTS DEBIT CARDS**

ACCOUNT NO:

EXP. DATE:

CARDHOLDER NAME (PLEASE PRINT):

CARD TYPE:

AUTHORIZED SIGNATURE:

CARDHOLDER BILLING ADDRESS:

CITY/STATE/ZIP:

F R E E M A N

4493 Florence St
 Denver, CO 80238
 (303) 320-5100 Fax: (469) 621-5614
 FreemanDenverES@freemanco.com

ONLINE PRICE
 DISCOUNT PRICE
 DEADLINE DATE
 JANUARY 09, 2015

INCLUDE THE FREEMAN METHOD OF
 PAYMENT FORM WITH YOUR ORDER

NAME OF SHOW: **ROUTES AMERICAS - FEB 2015 / FEBRUARY 1-3, 2015**

COMPANY NAME: _____ BOOTH #: _____ BOOTH SIZE: X

CONTACT NAME : _____ PHONE #: _____

E-MAIL ADDRESS : _____

For Assistance, please call (303) 320-5100 to speak with one of our experts.

For fast, easy ordering, go to www.freemanco.com/store

| Qty | Part # | Description | Online Price | Discount Price | Standard Price | Total |
|-----|--------|-------------|--------------|----------------|----------------|-------|
|-----|--------|-------------|--------------|----------------|----------------|-------|

SEATING

Lisbon Group - Black Leather

| | | | | | | |
|-------|-------|---------------|--------|--------|--------|-------|
| _____ | 81011 | Chair..... | 439.90 | 483.90 | 615.85 | _____ |
| _____ | 8303 | Loveseat..... | 591.65 | 650.80 | 828.30 | _____ |
| _____ | 8302 | Sofa..... | 657.35 | 723.10 | 920.30 | _____ |

Newport Group -Charcoal Leather

| | | | | | | |
|-------|-------|--------------------|--------|--------|--------|-------|
| _____ | 8308 | Loveseat..... | 598.25 | 658.10 | 837.55 | _____ |
| _____ | 8109 | Armless Chair..... | 340.45 | 374.50 | 476.65 | _____ |
| _____ | 81010 | Corner Chair..... | 396.95 | 436.65 | 555.75 | _____ |

South Beach Group - Platinum Suede

| | | | | | | |
|-------|------|--------------|--------|--------|--------|-------|
| _____ | 8301 | Sofa..... | 576.20 | 633.80 | 806.70 | _____ |
| _____ | 8151 | Ottoman..... | 251.50 | 276.65 | 352.10 | _____ |

Key West Group - Black Fabric

| | | | | | | |
|-------|------|----------------|--------|--------|--------|-------|
| _____ | 8307 | Loveseat..... | 351.00 | 386.10 | 491.40 | _____ |
| _____ | 8306 | Sofa..... | 519.95 | 571.95 | 727.95 | _____ |
| _____ | 8103 | Tub Chair..... | 361.65 | 397.80 | 506.30 | _____ |

Allegro Group - Blue Fabric

| | | | | | | |
|-------|-------|------------|--------|--------|----------|-------|
| _____ | 81019 | Chair..... | 461.10 | 507.20 | 645.55 | _____ |
| _____ | 83015 | Sofa..... | 735.90 | 809.50 | 1,030.25 | _____ |

Marrakesh Group - Beige Fabric

| | | | | | | |
|-------|--------|------------|--------|--------|--------|-------|
| _____ | 810808 | Chair..... | 390.30 | 429.35 | 546.40 | _____ |
| _____ | 83062 | Sofa..... | 548.60 | 603.45 | 768.05 | _____ |

Memphis Group - Black Fabric

| | | | | | | |
|-------|--------|---------------------|--------|--------|--------|-------|
| _____ | 810812 | Chair..... | 400.90 | 441.00 | 561.25 | _____ |
| _____ | 83064 | Sofa (compact)..... | 558.70 | 614.55 | 782.20 | _____ |

Roma Group - White Vinyl

| | | | | | | |
|-------|-------|------------|--------|--------|----------|-------|
| _____ | 81020 | Chair..... | 515.60 | 567.15 | 721.85 | _____ |
| _____ | 83016 | Sofa..... | 790.45 | 869.50 | 1,106.65 | _____ |

CASUAL SEATING

Ottomans

| | | | | | | |
|-------|-------|---------------------------------|--------|--------|--------|-------|
| _____ | 8154 | Square - Black Leather..... | 277.95 | 305.75 | 389.15 | _____ |
| _____ | 8152 | Square - White Leather..... | 277.95 | 305.75 | 389.15 | _____ |
| _____ | 8155 | Bench - Black Leather..... | 345.85 | 380.45 | 484.20 | _____ |
| _____ | 8153 | Bench - White Leather..... | 345.85 | 380.45 | 484.20 | _____ |
| _____ | 81513 | Half Round - Black Leather..... | 361.65 | 397.80 | 506.30 | _____ |
| _____ | 81514 | Half Round - White Leather..... | 361.65 | 397.80 | 506.30 | _____ |

Cubes

| | | | | | | |
|-------|-------|-----------------------------------|--------|--------|--------|-------|
| _____ | 81518 | Vibe - Blue Vinyl..... | 129.50 | 142.45 | 181.30 | _____ |
| _____ | 81520 | Vibe - Pink Vinyl..... | 129.50 | 142.45 | 181.30 | _____ |
| _____ | 81519 | Vibe - Red Vinyl..... | 129.50 | 142.45 | 181.30 | _____ |
| _____ | 81517 | Vibe - Yellow Vinyl..... | 129.50 | 142.45 | 181.30 | _____ |
| _____ | 81525 | Vibe - Orange Vinyl..... | 129.50 | 142.45 | 181.30 | _____ |
| _____ | 81511 | Leather Cube - White Leather..... | 100.10 | 110.10 | 140.15 | _____ |
| _____ | 81512 | Leather Cube - Black Leather..... | 100.10 | 110.10 | 140.15 | _____ |
| _____ | 81526 | Edge LED Cube..... | 184.50 | 202.95 | 258.30 | _____ |

FREEMAN select furnishings

Take advantage of the Online price
 by ordering at www.freemanco.com/store
 before JANUARY 09, 2015

NAME OF SHOW: **ROUTES AMERICAS - FEB 2015 / FEBRUARY 1-3, 2015**

COMPANY NAME: _____ BOOTH #: _____ BOOTH SIZE: X

CONTACT NAME : _____ PHONE #: _____

E-MAIL ADDRESS : _____

For Assistance, please call (303) 320-5100 to speak with one of our experts.

For fast, easy ordering, go to www.freemanco.com/store

| Qty | Part # | Description | Online Price | Discount Price | Standard Price | Total |
|-----------------------|--------|-------------|--------------|----------------|----------------|-------|
| CASUAL SEATING | | | | | | |

Occasional Chairs

| | | | | | | |
|-------|--------|--|--------|--------|----------|-------|
| _____ | 8102 | Madrid Chair - Black Leather..... | 721.35 | 793.50 | 1,009.90 | _____ |
| _____ | 810816 | Madrid Chair - White Leather..... | 714.40 | 785.85 | 1,000.15 | _____ |
| _____ | 810835 | Meeting Chair (Espresso)..... | 195.00 | 214.50 | 273.00 | _____ |
| _____ | 810836 | Meeting Chair (Taupe)..... | 255.80 | 281.40 | 358.10 | _____ |
| _____ | 8101 | T-vac Chair - Translucent/Chrome | 281.95 | 310.15 | 394.75 | _____ |
| _____ | 810819 | Globus Occasional Chair - White Vinyl/Chrome..... | 389.50 | 428.45 | 545.30 | _____ |
| _____ | 810814 | ICE Side Chair - Transparent/Chrome..... | 189.30 | 208.25 | 265.00 | _____ |
| _____ | 810838 | Fusion Chair Black/White..... | 134.20 | 147.60 | 187.90 | _____ |
| _____ | 810846 | Christopher Chair - White Vinyl/Chrome..... | 113.40 | 124.75 | 158.75 | _____ |
| _____ | 810707 | ISO Mesh Pull-up Chair - Black Vinyl/Black Steel..... | 273.95 | 301.35 | 383.55 | _____ |
| _____ | 810837 | Razor Armless Chair..... | 52.40 | 57.65 | 73.35 | _____ |
| _____ | 81090 | New York Chair - Onyx/Maple Wood/Chrome..... | 170.65 | 187.70 | 238.90 | _____ |
| _____ | 81017 | Panton Chair - White Plastic..... | 174.40 | 191.85 | 244.15 | _____ |
| _____ | 810702 | Jetson Chair - Black Vinyl/Black Steel..... | 170.65 | 187.70 | 238.90 | _____ |
| _____ | 810811 | Berlin Stack Chair - White & Red Plastic/Chrome..... | 98.65 | 108.50 | 138.10 | _____ |
| _____ | 810810 | Berlin Stack Chair - White & Black Plastic/Chrome..... | 98.65 | 108.50 | 138.10 | _____ |

Conference Chairs

| | | | | | | |
|-------|--------|---|--------|--------|--------|-------|
| _____ | 810807 | Luxor Executive Chair - Black Leather..... | 382.30 | 420.55 | 535.20 | _____ |
| _____ | 81075 | Tilt Executive Chair - Onyx Fabric..... | 281.95 | 310.15 | 394.75 | _____ |
| _____ | 81018 | Flex Chair - Black Plastic/Chrome..... | 141.95 | 156.15 | 198.75 | _____ |
| _____ | 81063 | Altura Conference/Guest Chair - Black Fabric/Black Steel..... | 289.65 | 318.60 | 405.50 | _____ |
| _____ | 810813 | Perth Highback Chair - Black Leather/Chrome..... | 397.25 | 437.00 | 556.15 | _____ |
| _____ | 81073 | Altura Junior Executive Chair - Black Fabric..... | 318.35 | 350.20 | 445.70 | _____ |
| _____ | 810844 | Pro Executive Chair - White Vinyl..... | 258.45 | 284.30 | 361.85 | _____ |

Bars & Bar Stools

| | | | | | | |
|-------|--------|--|----------|----------|----------|-------|
| _____ | 8501 | Martini Bar - Grey metal rounded bar with frosted glass top and chrome legs..... | 1,249.85 | 1,374.85 | 1,749.80 | _____ |
| _____ | 810100 | Ohio Barstool - Grey Fabric/Chrome..... | 157.15 | 172.85 | 220.00 | _____ |
| _____ | 810101 | Ohio Barstool - Red Fabric/Chrome..... | 157.15 | 172.85 | 220.00 | _____ |
| _____ | 810102 | Ohio Barstool - Black Fabric/Chrome..... | 157.15 | 172.85 | 220.00 | _____ |
| _____ | 810202 | Shark Swivel Barstool - White Plastic/Chrome..... | 308.95 | 339.85 | 432.55 | _____ |
| _____ | 810103 | Banana Barstool - White Vinyl/Chrome..... | 172.90 | 190.20 | 242.05 | _____ |
| _____ | 810104 | Banana Barstool - Black Vinyl/Chrome..... | 172.90 | 190.20 | 242.05 | _____ |
| _____ | 810815 | ICE Barstool - Transparent/Chrome..... | 203.90 | 224.30 | 285.45 | _____ |
| _____ | 810505 | Gin Barstool - Maple Wood/Chrome..... | 152.25 | 167.50 | 213.15 | _____ |
| _____ | 810706 | Jetson Barstool - Black Vinyl/Black Steel..... | 237.15 | 260.85 | 332.00 | _____ |
| _____ | 810200 | Oslo Barstool - Blue Plastic/Chrome..... | 217.40 | 239.15 | 304.35 | _____ |
| _____ | 810201 | Oslo Barstool - White Plastic/Chrome..... | 217.40 | 239.15 | 304.35 | _____ |
| _____ | 810834 | Zoey Barstool..... | 278.80 | 306.70 | 390.30 | _____ |
| _____ | 810842 | Lift Barstool - Gray Vinyl/Chrome..... | 140.55 | 154.60 | 196.75 | _____ |

TABLES

Occasional End & Cocktail Tables

| | | | | | | |
|-------|--------|---|--------|--------|--------|-------|
| _____ | 820846 | Mosaic Table (set of 3)..... | 187.75 | 206.55 | 262.85 | _____ |
| _____ | 820844 | Aura Round Table - White Metal..... | 120.85 | 132.95 | 169.20 | _____ |
| _____ | 82056 | Candy Table..... | 159.35 | 175.30 | 223.10 | _____ |
| _____ | 82057 | Edge LED Lighted Table..... | 184.50 | 202.95 | 258.30 | _____ |
| _____ | 82015 | Silverado End Table - Tempered Glass/Painted Steel..... | 230.85 | 253.95 | 323.20 | _____ |

FREEMAN select furnishings

Take advantage of the Online price by ordering at www.freemanco.com/store before JANUARY 09, 2015

NAME OF SHOW: **ROUTES AMERICAS - FEB 2015 / FEBRUARY 1-3, 2015**

COMPANY NAME: _____ BOOTH #: _____ BOOTH SIZE: X

CONTACT NAME : _____ PHONE #: _____

E-MAIL ADDRESS : _____

For Assistance, please call (303) 320-5100 to speak with one of our experts.

For fast, easy ordering, go to www.freemanco.com/store

| Qty | Part # | Description | Online Price | Discount Price | Standard Price | Total |
|-----|--------|-------------|--------------|----------------|----------------|-------|
|-----|--------|-------------|--------------|----------------|----------------|-------|

TABLES

Occasional End & Cocktail Tables (Continued)

| | | | | | | |
|--|-------|---|--------|--------|--------|--|
| | 82014 | Silverado Table - Tempered Glass/Painted Steel..... | 246.40 | 271.05 | 344.95 | |
| | 82025 | Geo End Table - Glass/Black Steel..... | 208.50 | 229.35 | 291.90 | |
| | 82035 | Geo End Table - Glass/Chrome..... | 208.50 | 229.35 | 291.90 | |
| | 82024 | Geo Table - Glass/Black Steel..... | 230.85 | 253.95 | 323.20 | |
| | 82034 | Geo Table - Glass/Chrome | 230.85 | 253.95 | 323.20 | |
| | 82023 | Inspiration End Table - Tempered Glass/Painted Steel..... | 267.60 | 294.35 | 374.65 | |
| | 82022 | Inspiration Table - Tempered Glass/Painted Steel.... | 281.95 | 310.15 | 394.75 | |
| | 82054 | Sydney End Table - Black Laminate/Brushed Steel.. | 216.55 | 238.20 | 303.15 | |
| | 82055 | Sydney End Table - White Laminate/Brushed Steel.. | 216.55 | 238.20 | 303.15 | |
| | 82052 | Sydney Table - Black Laminate/Brushed Steel..... | 261.00 | 287.10 | 365.40 | |
| | 82053 | Sydney Table - White Laminate/Brushed Steel..... | 261.00 | 287.10 | 365.40 | |

Conference Tables

| | | | | | | |
|--|-------|---|--------|--------|--------|--|
| | 82060 | Nova White Oval Table - White Laminate/Chrome.... | 529.25 | 582.20 | 740.95 | |
| | 82033 | Manhattan Table - Glass/Black Steel..... | 275.05 | 302.55 | 385.05 | |
| | 82041 | Geo Conference Table - Glass/Black Steel..... | 339.30 | 373.25 | 475.00 | |
| | 82051 | Geo Conference Table - Glass/Chrome..... | 339.30 | 373.25 | 475.00 | |
| | 82058 | Communal Table 30"H (Maple with Grommets)..... | 459.15 | 505.05 | 642.80 | |
| | 82059 | Communal Table 42"H (Maple with Grommets)..... | 643.65 | 708.00 | 901.10 | |
| | 82067 | Communal Table 30"H Maple..... | 459.20 | 505.10 | 642.90 | |
| | 82068 | Communal Table 42"H Maple..... | 643.65 | 708.00 | 901.10 | |
| | 82063 | Communal Table 30"H White..... | 459.20 | 505.10 | 642.90 | |
| | 82066 | Communal Table 42"H White..... | 643.65 | 708.00 | 901.10 | |

RUSTIQUE COLLECTION

| | | | | | | |
|--|--------|-------------------------------|--------|--------|--------|--|
| | 820845 | Rustique E Table..... | 158.05 | 173.85 | 221.25 | |
| | 810841 | Rustique Chair with Arms..... | 113.40 | 124.75 | 158.75 | |
| | 810839 | Rustique Barstool..... | 113.40 | 124.75 | 158.75 | |
| | 820843 | Rustique Timber Table..... | 135.70 | 149.25 | 190.00 | |

PRODUCT DISPLAYS, TABLET STANDS AND MORE

Product Display

| | | | | | | |
|--|--------|---|--------|--------|--------|--|
| | 850604 | Etagere - Black..... | 287.10 | 315.80 | 401.95 | |
| | 850605 | Etagere -Pewter..... | 287.10 | 315.80 | 401.95 | |
| | 85078 | Locking Door Pedestal - Black Laminate..... | 425.60 | 468.15 | 595.85 | |

Refrigerator

| | | | | | | |
|--|---------|---------------------------|--------|--------|--------|--|
| | 8503001 | Refrigerator - White..... | 713.55 | 784.90 | 998.95 | |
|--|---------|---------------------------|--------|--------|--------|--|

Lighting

| | | | | | | |
|--|--------|--|--------|--------|--------|--|
| | 850707 | Mason Table Lamp - White/Brushed Silver..... | 145.35 | 159.90 | 203.50 | |
| | 850708 | Mason Floor Lamp - White/Brushed Silver..... | 213.50 | 234.85 | 298.90 | |

Tablet Stand

| | | | | | | |
|--|--------|----------------------------------|--------|--------|--------|--|
| | 850714 | Mobile Tablet Stand - White..... | 276.60 | 304.25 | 387.25 | |
| | 850715 | Mobile Tablet Stand - Black..... | 276.60 | 304.25 | 387.25 | |

Tablet Stand Accessories

| | | | | | | |
|--|--------|------------------------------|-------|-------|-------|--|
| | 850711 | Brochure Holder..... | 27.20 | 29.90 | 38.10 | |
| | 850712 | Wireless Printer Holder..... | 27.20 | 29.90 | 38.10 | |
| | 850713 | Charging Shelf..... | 27.20 | 29.90 | 38.10 | |

TOTAL COST

| | | | | |
|-----------|---|-----------|---|------------|
| _____ | + | _____ | = | _____ |
| Sub-Total | | 7.62% Tax | | Total Cost |

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FURNISHINGS II BROCHURE

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ONLINE PRICE
 DISCOUNT PRICE
 DEADLINE DATE

JANUARY 09, 2015

INCLUDE THE FREEMAN METHOD OF
 PAYMENT FORM WITH YOUR ORDER

NAME OF SHOW: **ROUTES AMERICAS - FEB 2015 / FEBRUARY 1-3, 2015**

COMPANY NAME: _____ BOOTH #: _____ BOOTH SIZE: _____ X

CONTACT NAME : _____ PHONE #: _____

E-MAIL ADDRESS : _____

For Assistance, please call (303) 320-5100 to speak with one of our experts

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FURNISHINGS

| Qty | Part # | Description | Online Price | Discount Price | Standard Price | Total |
|---------------|---------|----------------------------------|--------------|----------------|----------------|-------|
| PAGE 1 | | | | | | |
| ___ | N71088 | Black Diamond Stool | 156.50 | 172.15 | 219.10 | _____ |
| ___ | N71089 | Black Diamond Side Chair | 90.40 | 99.45 | 126.55 | _____ |
| ___ | N71090 | Black Diamond Arm Chair | 138.55 | 152.40 | 193.95 | _____ |
| ___ | C115103 | Studio Black Cocktail Table..... | 110.40 | 121.45 | 154.55 | _____ |
| ___ | C115104 | Studio Black End Table | 87.70 | 96.45 | 122.80 | _____ |
| ___ | N75079 | Orion Computer Kiosk | 339.55 | 373.50 | 475.35 | _____ |

| Display Cylinders | | | | | | |
|-------------------|--------|---------------------------------|--------|--------|--------|-------|
| ___ | N75020 | Black Display Cylinder/Low..... | 228.00 | 250.80 | 319.20 | _____ |
| ___ | N75021 | Black Display Cylinder/Med..... | 244.10 | 268.50 | 341.75 | _____ |
| ___ | N75022 | Black Display Cylinder/Lg | 277.05 | 304.75 | 387.85 | _____ |

| PAGE 2 | | | | | | |
|--------|---------|----------------------|-------|--------|--------|-------|
| ___ | C210108 | Limerick® Chair..... | 74.15 | 78.25 | 99.60 | _____ |
| | | by Herman Miller | | | | |
| ___ | C210109 | Limerick® Stool..... | 93.60 | 102.95 | 131.05 | _____ |
| | | by Herman Miller | | | | |

| Pedestal Tables - SoHo Series | | | | | | |
|-------------------------------|--------|--------------------------------|--------|--------|--------|-------|
| ___ | N72066 | Black-top Mini 18"W x 18"H.... | 132.50 | 145.75 | 185.50 | _____ |
| ___ | N72069 | Black-top Cafe 24"W x 30"H... | 132.80 | 146.10 | 185.90 | _____ |
| ___ | N72070 | Black-top Bistro 24"W x 42"H.. | 151.15 | 166.25 | 211.60 | _____ |
| ___ | N72067 | Black-top Café Table 36"x30". | 150.80 | 165.90 | 211.10 | _____ |
| ___ | N72068 | Black-top Bistro Table 36"x42" | 168.05 | 184.85 | 235.25 | _____ |

| Pedestal Tables - Chelsea Series - Butcher Block Top | | | | | | |
|--|---------|--------------------------------|--------|--------|--------|-------|
| ___ | N72063 | Café Table 30"W x 30"H | 151.15 | 166.25 | 211.60 | _____ |
| ___ | N72064 | Café Table 36"W x 30"H | 151.15 | 166.25 | 211.60 | _____ |
| ___ | N720163 | Bistro Table 30"W x 42"H | 168.05 | 184.85 | 235.25 | _____ |
| ___ | N720164 | Bistro Table 36"W x 42"H | 168.05 | 184.85 | 235.25 | _____ |

| Qty | Part # | Description | Online Price | Discount Price | Standard Price | Total |
|---------------------------|-----------|--|--------------|----------------|----------------|-------|
| PAGE 2 (continued) | | | | | | |
| | | <input type="checkbox"/> Black <input type="checkbox"/> Blue <input type="checkbox"/> Brown <input type="checkbox"/> Dark Green <input type="checkbox"/> Flax <input type="checkbox"/> Gold <input type="checkbox"/> Gray <input type="checkbox"/> Plum <input type="checkbox"/> Red <input type="checkbox"/> White | | | | |
| ___ | C130330 | Draped Table 3'L x 30"H | 97.50 | 107.25 | 136.50 | _____ |
| ___ | C130430 | Draped Table 4'L x 30"H | 111.55 | 122.70 | 156.15 | _____ |
| ___ | C130630 | Draped Table 6'L x 30"H | 133.65 | 147.00 | 187.10 | _____ |
| ___ | C130830 | Draped Table 8'L x 30"H | 147.10 | 161.80 | 205.95 | _____ |
| ___ | C12404630 | 4th Side Drape 6'L x 30"H .. | 39.90 | 43.90 | 55.85 | _____ |
| ___ | C12404830 | 4th Side Drape 8'L x 30"H .. | 39.90 | 43.90 | 55.85 | _____ |
| ___ | C130342 | Draped Counter 3'L x 42"H | 135.60 | 149.15 | 189.85 | _____ |
| ___ | C130442 | Draped Counter 4'L x 42"H. | 150.80 | 165.90 | 211.10 | _____ |
| ___ | C130642 | Draped Counter 6'L x 42"H | 181.20 | 199.30 | 253.70 | _____ |
| ___ | C130842 | Draped Counter 8'L x 42"H | 212.60 | 233.85 | 297.65 | _____ |
| ___ | C12404642 | 4th Side Drape 6'L x 42"H .. | 46.20 | 50.80 | 64.70 | _____ |
| ___ | C12404842 | 4th Side Drape 8'L x 42"H .. | 46.20 | 50.80 | 64.70 | _____ |

| Undraped Tables - Tables are 24" wide | | | | | | |
|---------------------------------------|---------|----------------------------|-------|--------|--------|-------|
| ___ | C131330 | Undraped Table 3'L x 30"H. | 39.90 | 43.90 | 55.85 | _____ |
| ___ | C131430 | Undraped Table 4'L x 30"H. | 52.20 | 57.40 | 73.10 | _____ |
| ___ | C131630 | Undraped Table 6'L x 30"H. | 59.40 | 65.35 | 83.15 | _____ |
| ___ | C131830 | Undraped Table 8'L x 30"H. | 68.30 | 75.15 | 95.60 | _____ |
| ___ | C131342 | Undraped Counter 3'Lx42"H | 68.30 | 75.15 | 95.60 | _____ |
| ___ | C131442 | Undraped Counter 4'Lx42"H | 74.90 | 82.40 | 104.85 | _____ |
| ___ | C131642 | Undraped Counter 6'Lx42"H | 83.45 | 91.80 | 116.85 | _____ |
| ___ | C131842 | Undraped Counter 8'Lx42"H | 92.90 | 102.20 | 130.05 | _____ |

| MISCELLANEOUS | | | | | | |
|---------------|---------|-----------------------------|-------|-------|-------|-------|
| ___ | C220134 | Chrome Easel | 53.35 | 58.70 | 74.70 | _____ |
| ___ | 220107 | Wastebasket | N/A | N/A | N/A | _____ |
| ___ | 220106 | Corrugated Wastebasket | 15.50 | 17.05 | 21.70 | _____ |

| Special Drape | | | | | | |
|---------------|-------|--|-------|-------|-------|-------|
| | | <input type="checkbox"/> Black <input type="checkbox"/> Blue <input type="checkbox"/> Brown <input type="checkbox"/> Dark Green <input type="checkbox"/> Flax <input type="checkbox"/> Gold <input type="checkbox"/> Gray <input type="checkbox"/> Plum <input type="checkbox"/> Red <input type="checkbox"/> White | | | | |
| ___ | 12103 | Special Drape 3'H (per ft.) .. | 18.65 | 20.50 | 26.10 | _____ |
| ___ | 12108 | Special Drape 8'H (per ft.) ... | 22.05 | 24.25 | 30.85 | _____ |

| TOTAL COST | | |
|------------|---|----------------------|
| _____ | + | _____ = _____ |
| Sub-Total | | 7.62 %Tax Total Cost |

Remember to select a color for items
 with checkboxes. A color will be
 selected for you if not indicated.

FREEMAN furnishing essentials

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CARPET & CLEANING BROCHURE

FREEMAN

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 DEADLINE DATE
 JANUARY 09, 2015

INCLUDE THE FREEMAN METHOD OF
 PAYMENT FORM WITH YOUR ORDER

NAME OF SHOW: **ROUTES AMERICAS - FEB 2015 / FEBRUARY 1-3, 2015**

COMPANY NAME: _____ BOOTH #: _____ BOOTH SIZE: _____ X _____

CONTACT NAME : _____ PHONE #: _____

E-MAIL ADDRESS : _____

For Assistance, please call (303) 320-5100 to speak with one of our experts.

- Orders received after the deadline or without payment will be charged the Standard Price and are subject to availability. Prestige and Custom Cut Classic Carpet are subject to a 100% Cancellation Charge.

- All Classic and Prestige carpets contain recycled content and are recyclable.

For fast, easy ordering, go to www.freemanco.com/store

PRESTIGE CARPET - includes plastic covering, delivery, material handling, installation and removal

- Guaranteed new, high quality carpet available in a variety of designer colors.

CHOOSE YOUR CARPET COLOR - 40 oz. Carpet:

- Black Charcoal Gray Pearl Navy White

40 oz. Carpet Rental - Price per sq. ft. (100 sq. ft. minimum)

| | | | | Online Price | Discount Price | Standard Price | Total |
|--------------------|---|----|------|--------------|----------------|----------------|-------|
| 1 - 700 sq. ft. | Booth Size: _____ x _____ = _____ sq. ft. @ | \$ | 4.40 | \$ | 4.85 | \$ | 6.15 |
| 701 - 1200 sq. ft. | Booth Size: _____ x _____ = _____ sq. ft. @ | \$ | 4.00 | \$ | 4.40 | \$ | 5.60 |

CHOOSE YOUR CARPET COLOR - 28 oz. Carpet:

- Black Cardinal Charcoal Cream Gray Pearl Navy Toast Wedgewood White

28 oz. Carpet Rental - Price per sq. ft. (100 sq. ft. minimum)

| | | | | Online Price | Discount Price | Standard Price | Total |
|--------------------|---|----|------|--------------|----------------|----------------|-------|
| 1 - 700 sq. ft. | Booth Size: _____ x _____ = _____ sq. ft. @ | \$ | 3.85 | \$ | 4.25 | \$ | 5.40 |
| 701 - 1200 sq. ft. | Booth Size: _____ x _____ = _____ sq. ft. @ | \$ | 3.40 | \$ | 3.75 | \$ | 4.75 |

CUSTOM CUT CLASSIC CARPET - includes plastic covering, delivery, material handling, installation and removal

- Our Custom Cut Classic Carpeting is available in custom cut sizes, and in a variety of standard colors.

CHOOSE YOUR CARPET COLOR:

- Black Blue Gray Green Latte Midnight Blue Plum Red Red Pepper Tuxedo

16 oz. Carpet Rental - Price per square foot (100 sq. ft. minimum)

| | | | | Online Price | Discount Price | Standard Price | Total |
|-------------|---|----|------|--------------|----------------|----------------|-------|
| Per sq. ft. | Booth Size: _____ x _____ = _____ sq. ft. @ | \$ | 2.80 | \$ | 3.10 | \$ | 3.90 |

CLASSIC CARPET - includes delivery, material handling, installation and removal

- Our 16 oz. Classic Carpeting is available in a variety of standard colors in the following standard sizes.

CHOOSE YOUR CARPET COLOR:

- Black Blue Gray Green Latte Midnight Blue Plum Red Red Pepper Tuxedo

| Qty | Description | | Online Price | Discount Price | Standard Price | Total | |
|-------|-------------------------------|----|--------------|----------------|----------------|-------|--------|
| _____ | 9' x 10' Classic Carpet | \$ | 150.55 | \$ | 165.60 | \$ | 210.75 |
| _____ | 9' x 20' Classic Carpet | \$ | 300.55 | \$ | 330.60 | \$ | 420.75 |
| _____ | 9' x 30' Classic Carpet | \$ | 450.60 | \$ | 495.65 | \$ | 630.85 |
| _____ | 9' x 40' Classic Carpet | \$ | 600.55 | \$ | 660.60 | \$ | 840.75 |

CARPET PADDING AND PLASTIC COVERING - includes delivery, material handling, installation and removal

| Qty | Description | | Online Price | Discount Price | Standard Price | Total | |
|-------|--|----|--------------|----------------|----------------|-------|--------|
| _____ | 9' x 10' Carpet Padding | \$ | 73.95 | \$ | 81.35 | \$ | 103.55 |
| _____ | 9' x 20' Carpet Padding | \$ | 136.65 | \$ | 150.30 | \$ | 191.30 |
| _____ | 9' x 30' Carpet Padding | \$ | 205.00 | \$ | 225.50 | \$ | 287.00 |
| _____ | 9' x 40' Carpet Padding | \$ | 273.30 | \$ | 300.65 | \$ | 382.60 |
| _____ | Carpet Padding - 1/2" (90 - 700 sq. ft.) (price per sq. ft.) | \$ | .82 | \$ | .90 | \$ | 1.15 |
| _____ | Carpet Padding -1/2" (Over 700 sq. ft.)(price per sq. ft.) | \$ | .59 | \$ | .65 | \$ | .85 |
| _____ | Plastic Covering (price per sq. ft.)..... | \$ | .32 | \$ | .35 | \$ | .45 |

Our carpet padding consists of 95 -100% recycled urethane foam and is also 100% recyclable according to the manufacturer's specifications. Our plastic floor covering contains up to 60% recycled content.

****All utility lines must be installed before carpet installation. Utilities should be ordered in advance.****

| TOTAL COST | | |
|------------|---|------------|
| Sub- Total | + | 7.62% Tax |
| | = | Total Cost |

F R E E M A N

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INCLUDE THE FREEMAN METHOD OF PAYMENT FORM WITH YOUR ORDER

FREEMAN cleaning

NAME OF SHOW: **ROUTES AMERICAS - FEB 2015 / FEBRUARY 1-3, 2015**

| | | | |
|------------------|----------|-------------|---|
| COMPANY NAME: | BOOTH #: | BOOTH SIZE: | X |
| CONTACT NAME : | PHONE #: | | |
| E-MAIL ADDRESS : | | | |

For Assistance, please call (303) 320-5100 to speak with one of our experts.

For fast, easy ordering, go to www.freemanco.com/store

CLEANING SERVICES

- Cleaning Services include vacuuming of booth area and emptying wastebasket at time of vacuuming.
- Prices are based on total square footage of booth regardless of area to be cleaned.
- 100 sq. ft. minimum.
- Our exclusive cleaning contract for this show will not permit other service contractors, including exhibitor appointed contractors to provide this service.
- **Show Site Prices will apply to all cleaning orders placed at show site.**

VACUUMING (per sq. ft. - 100 sq. ft. minimum)

| Qty (sq. ft.) | Part # | Description | Advance Price | Show Site Price | Total |
|---------------|--------|----------------------------------|---------------|-----------------|-------|
| _____ | 610100 | Booth Vacuuming - One Time | .49 | .70 | _____ |
| _____ | 610200 | Booth Vacuuming - 2 Days | .87 | 1.20 | _____ |
| _____ | 610300 | Booth Vacuuming - 3 Days | 1.36 | 1.90 | _____ |
| _____ | 610400 | Booth Vacuuming - 4 Days | N/A | N/A | _____ |

SHAMPOOING (per sq ft - 100 sq ft minimum)

| Qty (sq. ft.) | Part # | Description | Advance Price | Show Site Price | Total |
|---------------|--------|---------------------------------|---------------|-----------------|-------|
| _____ | 630100 | Shampoo Carpet - One Time | .80 | 1.10 | _____ |
| _____ | 630200 | Shampoo Carpet - 2 Days | 1.44 | 2.00 | _____ |
| _____ | 630300 | Shampoo Carpet - 3 Days | 2.25 | 3.15 | _____ |

PORTER SERVICE (per day)

| Qty (# days) | Part # | Description | Advance Price | Show Site Price | Total |
|--------------|---------|---|----------------|-----------------|-------|
| _____ | 620500 | Exhibit Area / Under 500 sq.ft. | 76.35 | 106.90 | _____ |
| _____ | 6201500 | Exhibit Area / 501 - 1,500 sq. ft. | 89.00 | 124.60 | _____ |
| _____ | 6202500 | Exhibit Area / 1,501 - 2,500 sq. ft. | 101.75 | 142.45 | _____ |
| _____ | 6203500 | Exhibit Area / Over 2,500 sq.ft..... | Call for Quote | | |

| TOTAL COST | | | | |
|------------|---|----------|---|------------|
| Sub-Total | + | N/A %Tax | = | Total Cost |

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DISCOUNT PRICE
 DEADLINE DATE
 JANUARY 09, 2015

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NAME OF SHOW: **ROUTES AMERICAS - FEB 2015 / FEBRUARY 1-3, 2015**

COMPANY NAME: _____ BOOTH #: _____ BOOTH SIZE: X

CONTACT NAME: _____ PHONE #: _____

E-MAIL ADDRESS: _____

For Assistance, please call (303) 320-5100 to speak with one of our experts.

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GRAPHICS

To order your graphics, complete this order form and attach your sign copy or electronic file.

Please see artwork guidelines for electronic files on page 2 of this form.

Note: All graphics are subject to a 100% Cancellation Charge.

DIGITAL GRAPHICS

Freeman has the capabilities to provide you with the finest digital graphic reproduction available. Capabilities include four-color, photo-quality, high-resolution digital printing virtually any size for banners, signage, exhibit graphics and more.

_____ L X _____ W = _____ sq.ft.

sq. ft. _____ \$ 19.20 per sq. ft. discount price
 x or = \$ _____
 \$ 28.80 per sq. ft. standard price

- Minimum order per graphic 9 sq. ft. (1296 sq. in.)
- Double sq. ft. for double-sided graphics
- Round sq. ft. to next whole increment
- File conversion, retouching, cloning or color correcting may incur additional labor charges. (See reverse side for graphic guidelines.)

LARGE DIGITAL GRAPHICS

Please call an Exhibitor Sales Specialist for price quotes on graphics over 80 sq. ft.

File Information:

Electronic File Name _____

Application _____

PMS Colors _____

Backing Material:

- | | |
|--------------------------------------|------------------------------------|
| <input type="checkbox"/> Foamcore | <input type="checkbox"/> Masonite |
| <input type="checkbox"/> PVC | <input type="checkbox"/> Plexi |
| <input type="checkbox"/> Gatorfoam | <input type="checkbox"/> Eco-Board |
| <input type="checkbox"/> Ultra-Board | <input type="checkbox"/> Other |

The product offered has recycled content or has eco-friendly attributes and is 100% recyclable according to the manufacturer's specifications.

Vertical _____ Horizontal _____ Use Your Judgment For Sign Layout _____

Special Instructions

STANDARD SIZES

CHOOSE YOUR SIZE:

| QTY. | Discount Price | Standard Price | TOTAL |
|-------------------|----------------|----------------|-------|
| 7" x 11" @ _____ | 45.60 | 68.40 = | _____ |
| 7" x 22" @ _____ | 53.10 | 79.65 = | _____ |
| 7" x 44" @ _____ | 59.05 | 88.60 = | _____ |
| 9" x 44" @ _____ | 64.25 | 96.40 = | _____ |
| 11" x 14" @ _____ | 59.05 | 88.60 = | _____ |
| 14" x 22" @ _____ | 74.55 | 111.85 = | _____ |
| 14" x 44" @ _____ | 104.95 | 157.45 = | _____ |
| 22" x 28" @ _____ | 111.30 | 166.95 = | _____ |
| 28" x 44" @ _____ | 157.70 | 236.55 = | _____ |
| 20" x 60" @ _____ | 193.00 | 289.50 = | _____ |

(white only)

Note: File conversion, retouching, cloning or color may incur additional labor charges. (See reverse side for graphic guidelines.)

INDICATE YOUR SIGN COPY HERE:

* Please feel free to attach additional sign copy on separate page.

Vertical _____ Horizontal _____ Use Your Judgment For Sign Layout _____

Background Color: _____

Lettering Color: _____

| TOTAL COST | | |
|------------|---|--------------|
| Sub-Total | + | 7.62 % Tax |
| | | = Total Cost |

FREEMAN graphics

CUSTOMER GUIDELINES FOR SUBMITTING GRAPHICS ARTWORK

Our desire is to provide you with the best possible quality graphics for your event or exhibit. You can help us in that effort by providing digital art files using the following guidelines. If you are sending us completed, print-ready files, please pass the following information on to your graphics designer. Two overall considerations for submitting acceptable artwork involves proper resolution or size of the file to avoid poor quality images, and proper color matching information and proofs to ensure accurate color reproduction.

PLEASE PROVIDE THE FOLLOWING WHEN SUBMITTING ART

Minimum requirements for original artwork, such as logos, when Freeman is providing design and layout:

- 300 dpi resolution at a size of 8 x 10 inches (higher resolution files will result in improved final product)

Minimum requirements for final artwork that Freeman will reproduce exactly as provided:

- 100 dpi resolution at full size of actual finished product

Minimum requirements for both:

- All related PMS and/or CMYK color codes (if submitting CMYK values, please supply accurate color swatches.)
- Accurate color proof print of artwork
- Contact name, phone number and e-mail address of art creator if applicable
- If submitting a "vector" file, include all fonts, or convert fonts to outlines or paths

ACCEPTABLE FILE SOFTWARE FORMATS

We are capable of working with both PC and MAC based software, and can accept art created with the following software programs (listed in order of preference):

- ADOBE—Illustrator, InDesign, and Photoshop
- COREL DRAW
- QUARK XPRESS

Files should always be saved in their native format.

ACCEPTABLE FILE TYPES

Files that Freeman **can use** in order of preference, include:

- EPS and AI (especially when submitting logos)
- TIF (especially when submitting photos)
- JPG (provided resolution is high enough for photo images; not recommended for logos)

File types that Freeman **cannot use** to reproduce high quality graphics include:

- GIF files
- Microsoft Office software files such as Word (.doc), or PowerPoint (.ppt) file types
- Self-extracting files, such as EXE or SEA files

WAYS TO SEND ARTWORK

• Artwork files that are of acceptable resolution as listed above will typically be too large to send via e-mail. Files may be saved and sent via overnight delivery on either a CD-ROM or a DVD, along with the hard-printed proof copy. (Floppy disks and zip drives are not a good option for sending large graphics files.)

• Files may also be posted to Freeman's FTP site. You may get the password and other needed information from your Freeman service representative in order to post files. However, a hard copy proof and backup of the files on CD-Rom/DVD are required and must be sent via overnight delivery in addition to posting the electronic files. Please call (303) 320-5100 for assistance.

COLORADO LABOR CONDITIONS CONVENTION, DISPLAY, TRADE SHOW

All decorating, display and material handling labor related to conventions, trade shows, promotional displays and consumer shows is performed by the Official Service Contractor.

DISPLAY AND EXHIBIT WORK - INSTALLATION, DISMANTLING AND DECORATING:

Full-time employees of an exhibiting firm may install and dismantle their own respective company display, if such work can be completed in less than sixty minutes without the use of mechanized tools. Any outside or additional labor required for installation, dismantle or decorating of displays is to be performed by the Official Service Contractor or by any other party signatory to the IATSE, Local 7 under the guidelines established by the International Association of Expositions and Events.

MATERIALS DELIVERED TO OR PICKED UP FROM SHOW/JOB SITE:

All materials received, other than those in exhibitor owned vehicles as described below, will be handled by the Official Service Contractor. Please refer to the enclosed shipping instructions and material handling information.

EXHIBITOR OWNED VEHICLES:

Exhibitors, show organizers and other clients may handle their own materials which can be carried by hand by one person. Exhibitors may not bring or use carts, pallet jacks or other material handling equipment which would interfere with the operations of the Official Service Contractor. The above will be strictly followed.

All materials, other than exhibitor handled materials as described above, are chargeable as material handling will be handled through the Official Service Contractor. There are no storage facilities available for materials handled by exhibitors.

Space is limited at show site. To ensure the orderly move in and move out of the show, all docks and vehicle traffic are under the exclusive control of the Official Service Contractor. As conditions permit, space may be made available for exhibitor owned vehicles to load or unload. One person should remain with the vehicle at all times. Due to volume and time constraints, exhibitor owned vehicles must be capable of being loaded/unloaded within fifteen minutes.

Any questions should be addressed to the Official Service Contractor or show management.

To arrange for display labor or material handling, complete the enclosed order forms.

LABOR SLICK

F R E E M A N

4493 Florence Street
 Denver, Colorado 80238-2479
 Ph: (303) 320-5100 • Fax: (469) 621-5614
 FreemanDenverES@freemanco.com

INCLUDE THE FREEMAN METHOD OF PAYMENT FORM WITH YOUR ORDER

NAME OF SHOW: ROUTES AMERICAS - FEB 2015 / FEBRUARY 1-3, 2015

COMPANY NAME _____ BOOTH #: _____

CONTACT NAME: _____ PHONE #: _____

E-MAIL ADDRESS _____

For Assistance, please call (303) 320-5100 to speak with one of our experts.

For fast, easy ordering, go to www.myfreemanonline.com

DISPLAY LABOR (One Hour Minimum per Worker)

| Description | Advance Price | Show Site Price |
|---|---------------|-----------------|
| Straight Time- 8:00 A.M. to 4:30 P.M. Monday through Friday | \$ 84.75 | \$ 118.75 |
| Overtime- 6:00 A.M. to 8:00 A.M. and 4:30 P.M. to 12:00 Midnight Monday through Friday | | |
| 6:00 A.M. to 12:00 Midnight Saturday and Sunday | \$ 127.25 | \$ 178.25 |
| Double Time- 12:00 Midnight to 7:00 A.M. and recognized holidays..... | \$ 169.50 | \$ 237.50 |

- **Show Site prices will apply to all labor orders placed at show site.**
- Price is per person/per hour.
- Start time guaranteed only at start of working day.
- One hour minimum per person - labor thereafter is charged in half (1/2) hour increments.
- Labor must be canceled in writing, 24 hours in advance to avoid a one (1) hour cancellation fee per worker.
- When scheduling dismantle labor, be sure to allow sufficient time for empty containers to be returned to your booth.
- Freeman supervised jobs will be completed at our discretion prior to show opening and before the hall must be cleared. **Please include setup plan/photo, special instructions & inbound shipping information with this order.**

INSTALLATION LABOR

Freeman Supervised Labor - Please complete the reverse side of this form.

- Installation of your exhibit will be completed at our discretion prior to show opening.
- The charge for this service is 30% of the total installation labor bill, with a minimum of \$45.00.

Emergency contact: _____ Phone Number: _____

Exhibitor Supervised Labor (Supervisor must check in at Service Desk to pick up labor)

Supervisor will be: _____ Phone Number: _____

| Date | Start Time | No. of People | Approx. Hrs. per Person | Total Hrs. | Hourly Rate | Estimated Total Cost |
|-----------------------------------|------------|---------------|-------------------------|------------------|-------------|----------------------|
| _____ | _____ | _____ x _____ | _____ = _____ | _____ @ \$ _____ | = \$ _____ | |
| _____ | _____ | _____ x _____ | _____ = _____ | _____ @ \$ _____ | = \$ _____ | |
| _____ | _____ | _____ x _____ | _____ = _____ | _____ @ \$ _____ | = \$ _____ | |
| Freeman Supervision (30%/\$45.00) | | | | | | = \$ _____ |
| Tax 7.62% | | | | | | = \$ (N/A) |
| Total Installation | | | | | | = \$ _____ |

DISMANTLE LABOR

Freeman Supervised Labor - Please complete the reverse side of this form.

- Freeman is not responsible for product or literature that is not properly packed and labeled by exhibitor.
- The charge for this service is 30% of the total dismantle labor bill, with a minimum of \$45.00.

Emergency contact: _____ Phone Number: _____

Exhibitor Supervised Labor (Supervisor must check in at Service Desk to pick up labor)

Supervisor will be: _____ Phone Number: _____

| Date | Start Time | No. of People | Approx. Hrs. per Person | Total Hrs. | Hourly Rate | Estimated Total Cost |
|-----------------------------------|------------|---------------|-------------------------|------------------|-------------|----------------------|
| _____ | _____ | _____ x _____ | _____ = _____ | _____ @ \$ _____ | = \$ _____ | |
| _____ | _____ | _____ x _____ | _____ = _____ | _____ @ \$ _____ | = \$ _____ | |
| _____ | _____ | _____ x _____ | _____ = _____ | _____ @ \$ _____ | = \$ _____ | |
| Freeman Supervision (30%/\$45.00) | | | | | | = \$ _____ |
| Tax 7.62% | | | | | | = \$ (N/A) |
| Total Dismantle | | | | | | = \$ _____ |

FREEMAN installation & dismantle

NAME OF SHOW: **ROUTES AMERICAS - FEB 2015 / FEBRUARY 1-3, 2015**

COMPANY NAME: _____ BOOTH#: _____

CONTACT NAME: _____ PHONE#: _____

FREEMAN SUPERVISED LABOR

IN ORDER TO BETTER SERVE YOU - PLEASE COMPLETE THE FOLLOWING INFORMATION IF YOUR DISPLAY IS TO BE SET-UP AND/OR DISMANTLED BY FREEMAN I&D AND YOU WILL NOT BE PRESENT TO SUPERVISE THE INSTALLATION AND/OR DISMANTLE.

INBOUND SHIPPING & SET UP INFORMATION

Freight will be shipped to Warehouse _____ Show Site _____ Date Shipped _____

Total No. of: _____ Crates _____ Cartons _____ Fiber Cases _____

Setup Plan/Photo: Attached _____ To Be Sent With Exhibit _____ In Crate No. _____

Carpet: With Exhibit _____ Rented From Freeman _____ Color _____ Size _____

Electrical Placement: _____ Drawing Attached _____ Drawing With Exhibit _____ Electrical Under Carpet _____

Comments: _____

Graphics: With Exhibit _____ Shipped Separately _____

Comments: _____

Special Tools/Hardware Required: _____

OUTBOUND SHIPPING INFORMATION

SHIP TO: _____

METHOD OF SHIPMENT

- Freeman Exhibit Transportation:**
 - Common Carrier
 - Air Freight Next Day 2nd Day Deferred Expedited
- Other (list carrier name & phone number):**
 - Other Common Carrier: _____
 - Other Air Freight: _____
 - Van Line: _____

FREIGHT CHARGES

- Prepaid Collect
- Bill To: _____
- _____
- _____

In the event your selected carrier fails to show on final move-out day, please select one of the following options:

- Reroute via Freeman's choice
- Deliver back to Freeman warehouse at Exhibitor's expense.

PLEASE NOTE: Freeman is not responsible for product or literature that is not properly packed and labeled by exhibitor.

FREEMAN installation & dismantle

FREEMAN TRANSPORTATION SLICK

F R E E M A N

(800) 995-3579 Toll Free US & Canada
(817) 607-5100 Local & International

COMPLETE THIS FORM ONLY IF YOU ARE SHIPPING YOUR EXHIBIT MATERIALS BY FREEMAN EXHIBIT TRANSPORTATION

NAME OF SHOW: **ROUTES AMERICAS - FEB 2015 / FEBRUARY 1-3, 2015**

COMPANY NAME: _____ BOOTH #: _____ BOOTH SIZE: _____ X

CONTACT NAME : _____ PHONE #: _____

E-MAIL ADDRESS : _____

For Assistance, please call applicable number listed above to speak with one of our experts.

For fast, easy ordering, go to www.freemanco.com/store

EXHIBIT TRANSPORTATION

TIPS FOR EASY ORDERING

- Credit card information must be on file prior to pick up, as charges will be included on your show services invoice.
- International Exhibitors remember - Shipments originating from countries other than the U.S. must be cleared through customs. Please call for additional information:
(800) 995-3579 Toll Free US & Canada
(817) 607-5100 Local & International

COMPLETE THE FOLLOWING ITEMS ON THIS FORM:

PICK UP INFORMATION

Requested Pick Up Date: _____

SHIPPER NAME _____

SHIPPER ADDRESS _____

(City) (State) (Zip)

DESTINATION

- I will be shipping to the **WAREHOUSE**

FREEMAN / Exhibiting Company Name / Booth #

ROUTES AMERICAS - FEB 2015

C/O: FREEMAN
4493 FLORENCE ST
DENVER, CO 80238

MUST BE DELIVERED BY

- I will be shipping to **SHOW SITE**

FREEMAN / Exhibiting Company Name / Booth #

ROUTES AMERICAS - FEB 2015

C/O: FREEMAN
SHERATON DENVER DOWNTOWN
1550 COURT PL
DENVER, CO 80202-5107

CANNOT BE DELIVERED BEFORE

TYPE OF SERVICE

- Next Day Air: Delivery next business day by 5:00 PM
 Second Day Air: Delivery second business day by 5:00 PM
 3-5 Day Service: Delivery within 3 - 5 business days
 Declared Value \$ _____

Air Transportation charges are billed by Dimensional or Actual Weight, whichever is greater.

- Standard Ground: Dependent on distance
 Expedited Ground: Tailored to specific requirements
 Specialized: Pad wrapped, uncrated, truck load

09/11

SHIPPING INFORMATION

Items to be shipped

| Number of Pieces | Est. Weight |
|---|-------------|
| ____ Crates (wooden) | _____ |
| ____ Cartons (cardboard) | _____ |
| ____ Cases/Trunks (fiber) (color _____) | _____ |
| ____ Skids/Pallets | _____ |
| ____ Carpet (color _____) | _____ |
| ____ Other (_____) | _____ |
| ____ Total | _____ |

Size of largest piece: (H) _____ (W) _____ (L) _____

NOTE: Shipments will be weighed and measured prior to delivery.

OUTBOUND SHIPPING

- I would like to schedule outbound Freeman Exhibit Transportation. Please provide me with a Material Handling Agreement at show site for my shipping instructions and signature. So we may print your Outbound Material Handling Agreement and labels, please complete the following information **if different from pick up address:**

Ship to address:

Number of Labels : _____

FAX THIS COMPLETED FORM TO:
(469) 621-5810

A TRANSPORTATION SPECIALIST
WILL CALL YOU TO CONFIRM
RECEIPT OF ORDER AND
FINALIZE DETAILS.

SHOW # (409885) _____

FREEMAN exhibit transportation

F R E E M A N

F R E E M A N

R U S H

R U S H

DO NOT DELAY

DO NOT DELAY

MUST DELIVER BY JANUARY 26, 2015

MUST DELIVER BY JANUARY 26, 2015

TO: _____
EXHIBITOR NAME

TO: _____
EXHIBITOR NAME

C/O: FREEMAN
4493 FLORENCE ST

DENVER, CO 80238

C/O: FREEMAN
4493 FLORENCE ST

DENVER, CO 80238

WAREHOUSE

WAREHOUSE

EVENT: *ROUTES AMERICAS - FEB 2015*

EVENT: *ROUTES AMERICAS - FEB 2015*

BOOTH NO: _____ NO. _____ OF _____ PCS

BOOTH NO: _____ NO. _____ OF _____ PCS

THE ABOVE LABELS ARE PROVIDED FOR YOUR CONVENIENCE.
PLACE ONE ON EACH PIECE SHIPPED TO ENSURE PROPER DELIVERY.
IF MORE LABELS ARE NEEDED, COPIES ARE ACCEPTABLE.

F R E E M A N

F R E E M A N

R U S H

R U S H

DO NOT DELAY

DO NOT DELAY

CANNOT DELIVER BEFORE JANUARY 31, 2015

CANNOT DELIVER BEFORE JANUARY 31, 2015

TO:

EXHIBITOR NAME

TO:

EXHIBITOR NAME

C/O: FREEMAN

**SHERATON DENVER DOWNTOWN
1550 COURT PL**

DENVER, CO 80202-5107

SHOW SITE

C/O: FREEMAN

**SHERATON DENVER DOWNTOWN
1550 COURT PL**

DENVER, CO 80202-5107

SHOW SITE

EVENT: *ROUTES AMERICAS - FEB 2015*

EVENT: *ROUTES AMERICAS - FEB 2015*

BOOTH NO: **NO.** **OF** **PCS**

BOOTH NO: **NO.** **OF** **PCS**

THE ABOVE LABELS ARE PROVIDED FOR YOUR CONVENIENCE.
PLACE ONE ON EACH PIECE SHIPPED TO ENSURE PROPER DELIVERY.
IF MORE LABELS ARE NEEDED, COPIES ARE ACCEPTABLE.

MATERIAL HANDLING

YOU ARE ENTERING A CONTRACT WHICH LIMITS YOUR POSSIBLE RECOVERY IN CASE OF LOSS OR DAMAGE. Acceptance of said terms and conditions will be construed when any of the following conditions are met: This Material Handling Agreement (MHA) is signed; Exhibitor's materials are delivered to Freeman's warehouse or to an event site for which Freeman is the Official Show Contractor; or an order for labor and/or rental equipment is placed by Exhibitor with Freeman.

1. **DEFINITIONS.** For purposes of this Contract, Freeman means Freeman Decorating Services, Inc., and its employees, directors, officers, agents, assigns, affiliated companies, and related entities. The term "Exhibitor" means the Exhibitor, its employees, agents, representatives, any Exhibitor Appointed Contractors ("EAC"), and any persons receiving services from Freeman.

2. **PACKAGING/CRATES AND STORAGE.** Freeman shall not be responsible for damage to loose or uncrated materials, padwrapped or shrink-wrapped materials, glass breakage, concealed damage, carpets in bags or poly, or improperly packed or labeled materials. Freeman shall not be responsible for crates and packaging which are unsuitable for handling, in poor condition, or have prior damage. Crates and packaging should be of a design to adequately protect contents for handling by forklift and similar means. Freeman will not accept any crates or packaging containing hazardous materials. Goods requiring cold storage and those in accessible storage are stored at Exhibitor's own risk. **FREEMAN ASSUMES NO RESPONSIBILITY OR LIABILITY FOR LOSS OR DAMAGE TO GOODS IN COLD STORAGE OR ACCESSIBLE STORAGE.**

3. **EMPTY CONTAINERS.** Empty container labels will be available at the show site service desk. Affixing labels to the containers is the sole responsibility of Exhibitor or its representative. All previous labels must be removed or obliterated. Freeman assumes no responsibility for: error in the above procedures; removal of containers with old empty labels and without Freeman labels; or improper information on empty labels. **FREEMAN WILL NOT BE LIABLE FOR LOSS OR DAMAGE TO CRATES AND CONTAINERS OR THEIR CONTENTS WHILE SAME ARE IN EMPTY CONTAINER STORAGE.**

4. **INBOUND/OUTBOUND SHIPMENTS.** There may be a lapse of time between the delivery of shipment(s) to the booth and the arrival of Exhibitor, or a lapse of time between the completion of packing and the actual pickup of materials from the booths for loading onto a carrier and *during such times, Exhibitor materials will be left unattended.* **FREEMAN IS NOT RESPONSIBLE OR LIABLE FOR ANY LOSS, DAMAGE, THEFT, OR DISAPPEARANCE OF EXHIBITOR'S MATERIALS AFTER THEY HAVE BEEN DELIVERED TO EXHIBITOR'S BOOTH AT SHOW SITE OR BEFORE THEY HAVE BEEN PICKED UP FOR RELOADING AT THE CONCLUSION OF THE EVENT.** Freeman recommends the securing of security services from Facility or Show Management. All MHA's submitted to Freeman by Exhibitor will be checked at the time of pickup from the booth and corrections will be made where discrepancies exist between the quantities of items on any form submitted to Freeman and the actual count of such items in the booth at the time of pickup.

5. **DELIVERY TO THE CARRIER FOR RELOADING.** Freeman assumes no responsibility for loss, damage, theft, or disappearance of Exhibitor's materials after same have been delivered to Exhibitor's appointed carrier, shipper, or agent for transportation after the conclusion of the show. Freeman loads the materials onto the carrier under directions from the carrier or driver of that carrier. Any loading onto the carrier will be understood to be under the exclusive supervision and control of the carrier or driver of that carrier. **FREEMAN ASSUMES NO RESPONSIBILITY FOR LOSS, DAMAGE, THEFT OR DISAPPEARANCE OF EXHIBITOR'S MATERIALS THAT ARISES OUT OF IMPROPERLY LOADED OR LABELED MATERIALS.**

6. **DESIGNATED CARRIERS.** Freeman shall have the authority to change the Exhibitor designated carrier if that carrier does not pick up the shipment(s) at the appointed time. Where no disposition is made by Exhibitor, materials may be taken to a warehouse to await Exhibitor's shipping instructions and Exhibitor agrees to be responsible for charges relating to such rerouting and handling. In no event shall Freeman be responsible for any loss resulting from such rerouting designation.

7. **FORCE MAJEURE.** Freeman's performance hereunder is subject to, and Freeman shall not be responsible for loss, delay, or damage due to, strike, lockouts, work stoppages, natural elements, vandalism, Act of God, civil disturbances, power failures, explosions, acts of terrorism or war, or for any other cause beyond Freeman's reasonable control, nor for ordinary wear and tear in the handling of materials.

8. **CLAIM(S) FOR LOSS.** Exhibitor agrees that any and all claims for loss or damage must be submitted to Freeman immediately at the show site, and in any case not later than **thirty (30) business days** after the conclusion of the show or exposition. (For purposes of claim reporting, the "conclusion" of the show shall be construed as the time when Exhibitor's materials are delivered to the carrier for transportation from the show site or from Freeman's warehouse). All claims reported after thirty (30) days will be rejected. In no event shall a suit or action be brought against Freeman **more than two (2) years** after the date of loss or damage occurred.

a. **PAYMENT FOR SERVICES MAY NOT BE WITHHELD.** In the event of any dispute between the Exhibitor and Freeman relative to any loss, damage, or claim, Exhibitor shall not be entitled to and shall not withhold payment, or any partial payment, due Freeman for its services as an offset against the amount of any alleged loss or damage. Any claims against Freeman shall be considered a separate transaction and shall be resolved on their own merits.

b. **MAXIMUM RECOVERY.** If found liable for any loss, Freeman's sole and exclusive **MAXIMUM** liability for loss or damage to Exhibitor's materials and Exhibitor's sole and exclusive remedy is limited to \$.50 (USD) per pound per article with a maximum liability of \$100.00 (USD) per item, or \$1,500.00 (USD) per shipment whichever is less. All shipment weights are subject to correction and final charges determined by the actual or re-weighed weight of the shipment.

c. **LIMITATION OF LIABILITY.** IN NO EVENT SHALL FREEMAN BE LIABLE TO THE EXHIBITOR OR TO ANY OTHER PARTY FOR SPECIAL, COLLATERAL, EXEMPLARY, INDIRECT, INCIDENTAL, OR CONSEQUENTIAL DAMAGES, WHETHER SUCH DAMAGES OCCUR EITHER PRIOR OR SUBSEQUENT TO, OR ARE ALLEGED AS A RESULT OF, TORTIOUS CONDUCT, FAILURE OF THE EQUIPMENT OR SERVICES OF FREEMAN OR BREACH OF ANY OF THE PROVISIONS OF THIS CONTRACT, REGARDLESS OF THE FORM OF ACTION, WHETHER IN CONTRACT OR IN TORT, INCLUDING STRICT LIABILITY AND NEGLIGENCE, EVEN IF FREEMAN HAS BEEN ADVISED OR HAS NOTICE OF THE POSSIBILITY OF SUCH DAMAGES. SUCH EXCLUDED DAMAGES INCLUDE BUT ARE NOT LIMITED TO LOST PROFITS, LOSS OF USE, AND INTERRUPTION OF BUSINESS OR OTHER CONSEQUENTIAL OR INDIRECT ECONOMIC LOSSES.

9. **DECLARED VALUE.** Declarations of Declared Value are between the Exhibitor and the selected Carrier ONLY, and are in no way an extension of Freeman's maximum liability stated herein. Freeman will use commercially reasonable efforts to transmit the Declared Value instructions to the selected Carrier; however, **FREEMAN WILL NOT BE LIABLE FOR ANY CLAIM ARISING FROM THE TRANSMITTAL OF, OR FAILURE TO TRANSMIT, DECLARED VALUE INSTRUCTIONS TO THE CARRIER NOR FOR FAILURE OF THE CARRIER TO UPHOLD THE DECLARED VALUE OR ANY OTHER TERM OF CARRIAGE.**

10. **JURISDICTION / VENUE.** THIS CONTRACT SHALL BE CONSTRUED UNDER THE LAWS OF THE STATE OF TEXAS WITHOUT GIVING EFFECT TO ITS CONFLICT OF LAWS RULES. EXCLUSIVE VENUE FOR ALL DISPUTES ARISING OUT OF OR RELATING TO THIS CONTRACT SHALL RESIDE IN A COURT OF COMPETENT JURISDICITON IN DALLAS COUNTY, TEXAS.

11. **INDEMNIFICATION.** Exhibitor agrees to indemnify and forever hold harmless Freeman and its employees, directors, officers, and agents from and against any and all demands, claims, causes of action, fines, penalties, damages (including consequential), liabilities, judgments, and expenses (including but not limited to reasonable attorneys' fees and investigation costs) arising out or contributed to by Exhibitor's negligent supervision of any labor secured through Freeman; Exhibitor's negligence, willful misconduct, or deliberate act, or the negligence, willful misconduct, or deliberate act of Exhibitor's employees, agents, representatives, customers, invitees and/or any Exhibitor Appointed Contractors (EAC) at the show or exposition to which this Contract relates, including but not limited to the misuse, improper use, unauthorized alteration, or negligent handling of Freeman's equipment; Exhibitor's violation of Federal, State, County or Local ordinances; and/or Exhibitor's violation of Show Regulations and/or Rules as published and set forth by Facility and/or Show Management.

12. **LIEN.** Exhibitor grants Freeman a security interest in and a lien on all of Exhibitor's goods (including without limitation all equipment) that is from time to time in the possession of Freeman and all the proceeds thereof, including without limitation insurance proceeds (the "Collateral"), to secure the prompt and full payment and performance of all Exhibitor's indebtedness for monies paid, by Freeman on its behalf, services performed, materials and/or labor from time to time provided by Freeman to or for the benefit of Exhibitor ("Obligations"). Freeman shall have all the rights and remedies of a secured party under the Uniform Commercial Code, as may be amended from time to time ("UCC"), and any notice that Freeman is required to give under the UCC of a time and place of a public sale or the time after which any private sale or other intended disposition of any Collateral is to be made shall be deemed to constitute reasonable notice if such notice is mailed by registered or certified mail at least five (5) days prior to such action. Freeman may hold and not deliver any of the Collateral to Exhibitor for so long as there are any Obligations that remain unpaid or unsatisfied.

13. **WAIVER & RELEASE.** Exhibitor, as a material part of the consideration to Freeman for material handling services, waives and releases all claims against Freeman with respect to all matters for which Freeman has disclaimed liability pursuant to the provisions of this Contract.

14. **DRIVER LIABILITY WAIVER.** IN CONSIDERATION OF FREEMAN PERMITTING ENTRANCE TO THE PREMISES, YOU, YOUR EMPLOYER, THE OWNER OF THE TRUCK AND/OR EQUIPMENT THAT YOU ARE OPERATING (TRUCKOWNER) AND YOU AS AGENT OF YOUR EMPLOYER AND THE TRUCKOWNER, HEREBY ASSUME ALL RISK OF INJURY OR HARM TO YOURSELF AND OTHERS AND DAMAGE TO YOUR PROPERTY AND PROPERTY BELONGING TO YOUR EMPLOYER OR OTHERS ARISING FROM YOUR ACTIVITIES WHILE BEING PERMITTED TO ENTER THE PREMISES. YOU AGREE TO ENTER AT YOUR OWN RISK. YOU HAVE FULL KNOWLEDGE OF ANY RISK INVOLVED IN THIS ACTIVITY. YOU RECOGNIZE THE HAZARDS AND ARE AWARE OF ALL THE RULES FOR SAFE OPERATION. YOUR EMPLOYER, THE TRUCKOWNER, AND YOU AGREE TO INDEMNIFY AND HOLD HARMLESS FREEMAN, ITS EMPLOYEES, OFFICERS, DIRECTORS, AGENTS, ASSIGNS, AFFILIATED COMPANIES AND RELATED ENTITIES, AGAINST ANY AND ALL LIABILITY, ACTIONS, CLAIMS, AND DAMAGES OF ANY KIND WHATSOEVER ARISING FROM YOUR ACTIVITIES WHILE BEING PERMITTED TO ENTER THE PREMISE.

PAYMENT & LABOR

YOU ARE ENTERING A CONTRACT WHICH LIMITS YOUR POSSIBLE RECOVERY IN CASE OF LOSS OR DAMAGE. The terms and conditions set forth below become a part of the Contract between FREEMAN and you, the EXHIBITOR. Acceptance of said terms and conditions will be construed when any of the following conditions are met:

- THE METHOD OF PAYMENT FORM IS SIGNED; OR
- AN ORDER FOR LABOR, SERVICES AND/OR RENTAL EQUIPMENT IS PLACED BY EXHIBITOR WITH FREEMAN; OR
- WORK IS PERFORMED ON BEHALF OF EXHIBITOR BY LABOR SECURED THROUGH FREEMAN.

DEFINITIONS

For purposes of this Contract, "FREEMAN" or "The Freeman Companies" means Freeman Decorating Services, Inc., Freeman Decorating Ltd., Freeman Exhibit, AVW-TELAV Inc., Freeman Transportation, Hoffend Xposition, Stage Rigging, Inc., Kerry Technical Services, TFC, Inc., Freeman Electrical Services, and their respective employees, directors, officers, agents, assigns, affiliated companies, and related entities including, but not limited, to any subcontractors FREEMAN may appoint. The term "EXHIBITOR" means the Exhibitor, its employees, agents, representatives, and any Exhibitor Appointed Contractors ("EAC").

PAYMENT TERMS

Full payment, including any applicable tax, is due in advance or at show site. All payments must be in U.S. funds and all checks must be drawn on a U.S. bank. Orders received without advance payment or after the deadline date will incur additional After Deadline charges as indicated on each order form. All materials and equipment are on a rental basis for the duration of the show or event and remain the property of FREEMAN except where specifically identified as a sale. All rentals include delivery, installation, and removal from EXHIBITOR'S booth. In case of cancellation of any orders or services by EXHIBITOR, a one-hour "per person, per hour" charge will be applied for all labor orders that are not canceled in writing at least 24 hours prior to the scheduled start time. If Prestige Carpet, Custom-Cut Carpet, Modular Rental Exhibits and any other custom-order items or services have already been provided at the time of cancellation, fees will remain at 100% of the original charge. If the Show or Event is canceled because of reasons beyond FREEMAN'S control, EXHIBITOR remains responsible for all charges for services and equipment provided up to and including the date of cancellation. FREEMAN will not issue refunds to EXHIBITOR of any payments made before the date of cancellation. It is EXHIBITOR'S responsibility to advise the FREEMAN Service Center Representative of problems with any orders, and to check the EXHIBITOR'S invoice for accuracy prior to the close of the Show or Event. If EXHIBITOR is exempt from payment of sales tax, FREEMAN requires an exemption certificate for the State in which the services are to be used. Resale certificates are not valid unless EXHIBITOR is rebilling these charges to its customers. For International EXHIBITORS, FREEMAN requires 100% prepayment of advance orders, and any order or services placed at show site must be paid at the show. For all others, should there be any pre-approved unpaid balance after the close of the show; terms will be net, due and payable in DALLAS, TEXAS upon receipt of invoice. Effective 30 days after invoice date, any unpaid balance will bear a FINANCE CHARGE at the lesser of the maximum rate allowed by applicable law, or 1.5% per month, which is an ANNUAL PERCENTAGE RATE of 18%, and future orders will be on a prepaid basis only. If any finance charge hereunder exceeds the maximum rate allowed by applicable law, the finance charge shall automatically be reduced to the maximum rate allowed, and any excess finance charge received by FREEMAN shall be either applied to reduce the principal unpaid balance or refunded to the payer. If past due invoices or invoice balances are placed with a collection agency or attorney for collection or suit, EXHIBITOR agrees to pay all legal and collection costs. THESE PAYMENT TERMS AND CONDITIONS SHALL BE GOVERNED BY AND CONSTRUED IN ACCORDANCE WITH THE LAWS OF THE STATE OF TEXAS. In the event of any dispute between the EXHIBITOR and FREEMAN relative to any loss, damage, or claim, such EXHIBITOR shall not be entitled to and shall not withhold payment, or any partial payment, due to FREEMAN for its services, as an offset against the amount of any alleged loss or damage. Any claims against FREEMAN shall be considered a separate transaction, and shall be resolved on its own merits. FREEMAN reserves the right to charge EXHIBITOR for the difference between the EXHIBITOR'S estimate of charges and the actual charges incurred by EXHIBITOR, or for any charges that FREEMAN may be obligated to pay on behalf of EXHIBITOR, including without limitation, any shipping charges. If EXHIBITOR provides a credit card for payment and charges are rejected by the EXHIBITOR'S credit card company for any reason, FREEMAN hereby provides notice that it reserves the right, and EXHIBITOR authorizes FREEMAN, to continue to attempt to secure payment through that credit card for as long as unpaid balances remain on the EXHIBITOR'S account.

LABOR UNDER THE SUPERVISION OF EXHIBITOR RESPONSIBILITIES:

EXHIBITOR shall be responsible for the performance of labor provided under this option. It is the responsibility of EXHIBITOR to supervise labor secured through FREEMAN in a reasonable manner as to prevent bodily injury and/or property damage and also to direct them to work in a manner that is in compliance with FREEMAN'S Safe Work Rules and/or Federal, State, County and Local ordinances, rules and/or regulations, including but not limited to Show or Facility Management rules and/or regulations. It is the responsibility of EXHIBITOR to check in with the Service Desk to pick up labor, and to return to the Service Desk to release labor when the work is completed.

INDEMNIFICATION:

EXHIBITOR agrees to indemnify, hold harmless, and defend FREEMAN from and against any and all demands, claims, causes of action, fines, penalties, damages, liabilities, judgments, and expenses (including but not limited to reasonable attorneys' fees and investigation costs) for bodily injury, including any injury to FREEMAN employees, and/or property damage arising out of work performed by labor provided by FREEMAN but supervised by EXHIBITOR. Further, the EXHIBITOR'S indemnification of FREEMAN includes any and all violations of Federal, State, County or Local ordinances, "Show Regulations and/or Rules" as published and/or set forth by Facility or Show Management, and/or directing labor provided by FREEMAN to work in a manner that violates any of the above rules, regulations, and/or ordinances.

IMPORTANT

PLEASE REFER TO FREEMAN'S "MATERIAL HANDLING TERMS & CONDITIONS" AS IT RELATES TO MATERIAL HANDLING SERVICES AND TO THE "SERVICE REQUEST & SHIPPING INSTRUCTIONS CONTRACT" AS IT RELATES TO TRANSPORTATION SERVICES. CONTRACT TERMS DEPEND ON THE NATURE OF SERVICES SECURED BY EXHIBITOR THROUGH FREEMAN. TERMS & CONDITIONS MAY VARY FOR EACH TYPE OF SERVICE ORDERED THROUGH FREEMAN.

MOTOR CARGO

MOTOR CARGO SERVICE REQUEST AND SHIPPING INSTRUCTIONS CONTRACT

This Contract establishes your legal obligations with regard to the property described herein being shipped with Freeman Transportation. It specifically limits your rights and possible recovery if your property is lost or damaged. You must accept all terms and conditions of this Contract. You confirm that you have read and agree with all the terms and conditions of this Contract by receipt without contest. This Contract may not be waived or varied, except in writing, and then only by an authorized representative of Freeman.

1. **DEFINITIONS.** In this Contract, "Freeman" means Freeman Decorating Services, Inc., and its respective employees, officers, directors, agents, assigns, affiliated companies, and related entities including any contractors appointed by Freeman. The term "Shipper" means the person or business for whom the property is being transported, and includes their respective employees, officers, directors, agents, assigns, affiliated companies, and contractors appointed by the Shipper, excluding only Freeman. "Property" is all objects of any type received from the Shipper for transport by Freeman as described herein. "Consignee" is the party to whom Shipper has designated the goods are to be delivered.

2. **FINAL CONTRACT BETWEEN THE PARTIES.** In exchange for Shipper's payments and Freeman's services, which the parties have specified in this Contract, Freeman and Shipper each agree that this Contract shall govern their respective rights and obligations regarding transportation of Shipper's property. This Contract shall take effect when the property first comes into the physical possession of Freeman for inbound shipments and after loading on the applicable carrier for outbound shipments, and the responsibility of Freeman under same shall end when the property has been placed in the possession of the Consignee or the Consignee's designated agent. If any part or provision of this Contract is found by a court of competent jurisdiction to be void or unenforceable, the remainder of the Contract shall continue in full force and effect.

3. **FREEMAN'S RESPONSIBILITIES UNDER THE CONTRACT ARE LIMITED.** Freeman shall not be responsible for the performance of individuals or firms who are not under the direct supervision or control of Freeman. Freeman shall not be responsible for events or causes of loss, delay, or damage beyond its reasonable control, including (by way of illustration only, and not as a limitation on the breadth of this clause), strike, lockout, work slowdown or stoppage, power failure, breakdown of plant or machinery, facility failure, vandalism, theft, Act of God, effect of natural elements, riot, civil commotion or disturbance, terrorism, act of war or belligerent parties, and any other cause or causes beyond the reasonable control of Freeman. Freeman shall not be liable for delay caused by highway obstructions, or faulty or impassable highways, or lack of capacity of any highway, bridge, or ferry, or caused by breakdown or mechanical defects of vehicles or equipment, or from any cause other than the negligence of Freeman. Freeman shall not be bound to transport by any particular schedule, means, vehicle or otherwise, other than with reasonable dispatch.

4. **PACKAGING AND CRATES.** Shipper's property must be well packaged for safe and secure handling, storage and shipment using ordinary care. Freeman makes neither representation nor any warranty regarding the acceptability or suitability of any packaging system or procedure that Shipper might use for its property. Freeman shall not be responsible for damage to loose or uncrated materials, padwrapped or shrink-wrapped materials, glass breakage, concealed damage, carpets in bags or poly, or improperly packed or labeled materials. Crates and packaging should be of a design to adequately protect contents for handling by forklift and similar means. General guidance as to acceptable packaging systems and procedures may be found in publications such as the National Motor Freight Classification, published by the National Motor Freight Traffic Association.

5. **PERISHABLE GOODS.** Goods of a perishable nature are carried in dry trailers without environmental or atmospheric control or other special services unless Shipper states on the face of the "Service Request and Shipping Instructions" that the goods are to be carried in a refrigerated, heated, specially ventilated or otherwise specially equipped trailer. This carriage may be subject to additional charges. Shipper is responsible for bringing the goods to the proper temperature before loading the goods into the trailer, for the proper stowage of the goods within the trailer, and for setting the temperature (including maintenance and repair), during all times after the trailer is spotted by Freeman and before the trailer is received by Freeman. Freeman is not responsible for product deterioration caused by inherent vice, defects in the merchandise or transit times in excess of product shelf life. Refrigerated, heated, specially ventilated or otherwise specially equipped trailers are not equipped to change the temperature of goods (they are equipped only to maintain temperature). Shipper will give written notice of requested temperature setting of the thermostatic controls before receipt of the goods by Freeman. When a loaded trailer is received, Freeman will verify that the thermostatic controls are set to maintain trailer temperature as requested. Freeman is unable to determine whether the goods were at the proper temperature when they were loaded into the trailer or when the trailer is delivered to Freeman. Air temperature at the unit sensor will be maintained within a proper range of plus or minus 5 degrees Fahrenheit of the temperature requested by Shipper on the face of the "Service Request and Shipping Instructions" if the goods were at that temperature when loaded into the container and if the temperature controls were properly set when the container was loaded.

6. **REFUSED SHIPMENTS.** If the Consignee refuses a shipment tendered for delivery or if Freeman is unable to deliver a shipment because of fault or mistake of Freeman, Freeman's liability shall then become that of a warehouseman.

(a) Freeman shall promptly attempt to provide notice, by telephonic, electronic or written communication as provided on the face of these shipping instructions, if so indicated, to Shipper or the party, if any, designated in these instructions to receive notice.

(b) Storage charges, if applicable, shall start no sooner than the next business day following the attempted notification. Storage may be, at Freeman's option, in any location that provides reasonable protection against loss or damage. Freeman may place the shipment in public storage at the owner's expense and without liability to Freeman.

(c) If Freeman does not receive disposition instructions within 48 hours of the time of Freeman's attempted first notification, Freeman will attempt to issue a second and final confirmed notification. Such notice shall advise that if Freeman does not receive disposition instructions within 10 days of that notification, Freeman may offer the shipment for sale at a public auction and Freeman has the right to offer the shipment for sale. The amount of sale will be applied to Freeman's invoice for transportation, storage and other lawful charges. Shipper will be responsible for the balance of charges not covered by the sale of the goods. If there is a balance remaining after all charges and expenses are paid, such balance will be paid to the owner of the property sold hereunder, upon claim and proof of ownership.

(d) Where Freeman has attempted to follow the procedure set forth above and the procedure is not possible, nothing shall be construed to abridge the right of Freeman, at its option, to sell the property under such circumstances and in such manner as may be authorized by law.

(e) When perishable goods cannot be delivered and disposition is not given within a reasonable time, Freeman may dispose of property to the best advantage. When Freeman is directed by Consignee or Consignor to unload or deliver property at a particular location where Consignor, Consignee, or the Agent of either is not regularly located, Freeman's liability for the shipment shall terminate after unloading or delivery.

7. **INSURANCE. FREEMAN IS NOT AN INSURER.** Shipper is responsible for obtaining insurance for its property. Freeman provides no insurance for Shipper or its property.

8. **LIMITATION ON SHIPPER'S RECOVERABLE DAMAGES.** Shipper understands that even if Shipper's property is lost, stolen, or damaged, Freeman does not pay replacement or restoration cost of any property. **FREEMAN'S MAXIMUM LIABILITY SHALL BE THE AMOUNT OF PROVEN ACTUAL VALUE NOT EXCEEDING THE LOWER OF THE FAIR MARKET VALUE (THE "FAIR MARKET VALUE" EQUALS THE AS IS WHERE IS PRICE FOR THE PROPERTY AT THE LOCATION OF THE SHOW TO WHICH PRICE A WILLING BUYER AND A WILLING SELLER WOULD AGREE IN AN ORDINARY COURSE OF BUSINESS, ARM'S LENGTH SALE.) OR \$25.00**

(USD) PER POUND OF CARGO LOST OR DAMAGED UNLESS AT THE TIME OF SHIPMENT SHIPPER MAKES A DECLARATION OF VALUE FOR CARRIAGE IN THE SPACE DESIGNATED ON THE SHIPPING INSTRUCTIONS AND PAYS THE APPROPRIATE VALUATION CHARGE. Even if Shipper has made a declaration of value, liability shall never exceed the depreciated original invoice value or the fair market value of the property, whichever is less. The value per pound for applying declared valuation charges shall be determined by dividing Shipper's declared value for carriage by the actual weight of the shipment. In all cases not prohibited by law, where a lower value than the actual value of the said property has been stated in writing by Shipper or has been agreed upon in writing as the released value of the property upon which the rate is based, such lower value plus freight charges, if paid, shall be the maximum recoverable amount for loss or damage. **Notwithstanding the above limitations, all shipments containing the following items of extraordinary value are limited to a maximum declared value of \$500.00 (USD):** (a) Artworks and objects of art, including without limitation, original paintings, drawings, etchings, watercolors, tapestries and sculptures or prototypes; (b) Clocks, jewelry, including costume jewelry, furs, and fur-trimmed clothing; (c) Personal effects, including without limitation, papers and documents; or (d) Coin money, currency, gift certificates, debit cards, credit cards, and any other items of extraordinary value.

Any declared value in excess of the maximums allowed herein is null and void, and the acceptance by Freeman for carriage of any shipment with a declared value in excess of the allowed maximums does not constitute a waiver of these maximums. In any event, (excluding small package program shipments) **Freeman's MAXIMUM LIABILITY WILL NEVER BE MORE THAN \$100,000 PER SHIPMENT.** Shipper understands that even if Shipper is not able to participate or fully participate in a Show due to loss of, theft of, or damage to their property, Freeman shall not be liable or responsible for damages identified by the terms (by way of example only and not in limitation of the breadth of this clause) such as the following: consequential damages, loss of use damages, loss of profits damages, business interruption damages, delay damages, special damages, collateral damages, exemplary damages, damages awarded for gross negligence, direct damages, indirect damages, or damages for failure of performance, breach of contract damages, fraud damages, or any other sort of damage for tort or breach of contract. This limitation shall bind the parties: **(A) WHENEVER OR WHEREVER THE CLAIMED LOSS OR DAMAGE MAY OCCUR; (B) EVEN THOUGH THE ALLEGED LOSS OR DAMAGE IS CLAIMED TO RESULT FROM NEGLIGENCE, STRICT LIABILITY, PRODUCTS LIABILITY, BREACH OF CONTRACT, BREACH OF STATUTE OR REGULATION, OR ANY OTHER LEGAL THEORY OR CAUSE, AND; (C) EVEN THOUGH FREEMAN MAY HAVE BEEN ADVISED OR BE ON NOTICE OF THE POSSIBILITY OR EVEN THE PROBABILITY OF SUCH DAMAGES.**

9. **SHIPPER'S RESPONSIBILITIES AND INDEMNIFICATION:**(a) Shipper must pay in full for the services rendered under this Agreement at the time the services are requested. The existence of a dispute between Shipper and Freeman relative to any claim or other matter shall have no bearing on this duty of payment. No claim may be submitted by or on behalf of Shipper to Freeman unless Shipper's account is current.

(b) Shipper understands and acknowledges that Freeman does not accept or transport illegal or hazardous materials of any kind or nature. Shipper warrants and will ensure that its property is inert, and contains no Hazardous Substances, Hazardous Materials, Chemicals, Gasses, Explosives, Radioactive Materials, Biologically hazardous agents, or any other substance, matter or object in any form that could pose a threat to the health or safety of persons, property, or the public welfare in general. Such goods may be warehoused at owner's risk and expense or destroyed without compensation.

(c) Shipper shall defend and indemnify Freeman, its employees, directors, officers, and agents from and against any and all demands, claims, causes of action, fines, penalties, damages (including consequential), liabilities, judgments, and expenses (including but not limited to reasonable attorneys' fees and investigation costs) on account of personal injury, death, or damage to or loss of property or profits arising out of or contributed to by any of the following: Shipper's negligence, willful misconduct, or deliberate act; Shipper's violation of Federal, State, County or Local ordinances; Shipper's violation of Show Regulations and/or Rules as published and set forth by Facility and/or Show Management; and/or Shipper's failure to comply with subsection (b) of this section regarding the inclusion of any dangerous substances in the property placed with Freeman.

10. **CLAIMS.** Claims must be filed in writing within nine (9) months after the date of delivery of the property (or in the case of export traffic, within nine (9) months after delivery at the port of export), except that claims for failure to make delivery must be filed within nine (9) months after a reasonable time for delivery has elapsed. Suits for loss, damage, or delay shall be instituted against Freeman no later than two (2) years and one (1) day from the day when written notice is given by Freeman to the claimant that Freeman has disallowed the claim or any part or parts of the claim specified in the notice. Shipper shall deliver notice of claim for loss or damage by hand, U.S. mail, courier, facsimile, or electronic means to Cunningham Lindsey US, Inc., P.O. Box 703689, Dallas, TX 75370, as soon as loss or damage is discovered. The notice of claim shall invite a prompt joint survey of the damage, at a time and place to be agreed between the parties, and such survey shall go forward promptly. However, if in any case the property is received by the Consignee or the Consignee's agent without notice of loss or damage to property being served on Freeman within 15 calendar days of the receipt of the property, it is agreed between Freeman and Shipper that in that instance the presumption shall arise that the property was delivered in proper quantity and in good condition. Claims filed more than nine (9) months following the date on which the property was delivered or should have been delivered are agreed to be forever time barred.

11. **CHOICE OF FORUM / ARBITRATION.** THIS CONTRACT SHALL BE CONSTRUED UNDER THE LAWS OF THE STATE OF TEXAS WITHOUT GIVING EFFECT TO ITS CONFLICT OF LAWS RULES. EXCLUSIVE VENUE FOR ALL DISPUTES ARISING OUT OF CONTRACT, TORT, COMMON LAW OR RELATING TO THE ENFORCEMENT OR INTERPRETATION OF THIS CONTRACT SHALL RESIDE IN A COURT OF COMPETENT JURISDICTION IN DALLAS COUNTY, TEXAS. Notwithstanding anything herein to the contrary, any controversy or claim arising out of or relating to this Agreement, or the breach thereof, shall be exclusively settled by arbitration administered by the American Arbitration Association in accordance with its Commercial Arbitration Rules and judgment on the award rendered by the arbitrator(s) may be entered by any court having jurisdiction thereof.

12. **MISCELLANEOUS.** (a) Shipper warrants the accuracy of the weight and dimension data furnished in this Contract; (b) Shipper understands that once its property is shipped by Freeman pursuant to the instructions contained in this Contract, Shipper has no right to control the shipment, stop the shipment in transit, or divert or reschedule same. (c) Shipper agrees that this Contract may be provided to any third party, including common or contract carriers of cargo by air, water, rail, or road, for the purpose of confirming the right of Freeman to control the handling of the property and all matters related to payment for the shipment. Shipper agrees that all shipments are subject to correction and final charges determined by the actual or re-weighted weight of the shipment.

13. **SMALL PACKAGE PROGRAM.** If items shipped via Freeman's Small Packages program are lost, damaged or destroyed while in Freeman's possession, **FREEMAN'S MAXIMUM LIABILITY SHALL BE \$100 per package UNLESS AT THE TIME OF SHIPMENT SHIPPER MAKES A DECLARATION OF VALUE IN THE SPACE DESIGNATED ON THE SHIPPING INSTRUCTIONS AND PAYS THE APPROPRIATE VALUATION CHARGE.** If small packages are received by the Shipper and notice of loss or damage is not received by Freeman within 15 days of the delivery of the property, the parties agree that the presumption shall arise that the property was delivered in proper quantity and in good condition.

AIR CARGO SERVICE REQUEST AND SHIPPING INSTRUCTIONS CONTRACT

In tendering this shipment, the Shipper and Consignee agree to these TERMS which no agent or employee of the parties may alter. This Air Service Request and Shipping Instruction Contract is NON-NEGOTIABLE and has been prepared by Shipper, or if by Freeman or another on Shipper's behalf, it shall be deemed, conclusively, to have been prepared by the Shipper. The Shipper agrees that this shipment is subject to the TERMS stated herein ALL TERMS, including but not limited to, all the limitations of liability, shall apply to our agents and their contracting carriers.

1. DEFINITIONS: In this Contract, "Freeman" means Freeman Decorating Services, Inc., and its respective employees, officers, directors, agents, assigns, affiliated companies, and related entities including any contractors appointed by Freeman. The term "Shipper" means the person or business for whom the property is being transported, and includes their respective employees, officers, directors, agents, assigns, affiliated companies, and contractors appointed by the Shipper, excluding only Freeman. "Property" is all objects of any type received from the Shipper for transport by Freeman as described herein. "Consignee" is the party to whom Shipper has designated the goods are to be delivered.

2. FINAL CONTRACT BETWEEN THE PARTIES: In exchange for Shipper's payments and Freeman's services, which the parties have specified in this two-page Contract (including the Air Cargo Service Request and Shipping Instructions), Freeman and Shipper each agree that this Contract shall govern their respective rights and obligations regarding transportation of Shipper's property. This Contract shall take effect when the property first comes into the physical possession of Freeman, and the responsibility of Freeman under same shall end when the property has been placed in the possession of the Consignee or the Consignee's designated agent. If any part or provision of this Contract is found by a court of competent jurisdiction to be void or unenforceable, the remainder of the Contract shall continue in full force and effect.

3. Freeman's RESPONSIBILITIES UNDER THE CONTRACT ARE LIMITED: Freeman is responsible for the satisfactory performance of only those services which it directly provides under this Contract. Freeman shall not be responsible for the performance of individuals of firms who are not under the direct supervision or control of Freeman. Freeman shall not be responsible for events or causes of loss, delay, or damage beyond its reasonable control, including (by way of illustration only, and not as a limitation on the breadth of this clause), strike, lockout, work slowdown or stoppage, power failure, breakdown of plant or machinery, facility failure, vandalism, theft, Act of God, effect of natural elements, riot, civil commotion or disturbance, terrorism, act of war or belligerent parties, and any other cause or causes beyond the reasonable control of Freeman. EXCEPT FOR ELIGIBLE GUARANTEED SERVICE SHIPMENTS, Freeman DOES NOT GUARANTEE DELIVERY BY ANY SPECIFIC TIME OR DATE.

4. PACKAGING AND CRATES: Shipper's property must be well packaged for safe and secure handling, storage and shipment using ordinary care. Each piece must be legibly and durably marked with the name and address, including correct ZIP code of the Shipper and Consignee. When a container is used repetitively by Shipper, Shipper must remove all old labels, tags, markings, etc., and Shipper must ensure that the container retains adequate strength for transportation. Freeman makes neither representation nor any warranty regarding the acceptability or suitability of any packaging system or procedure that Shipper might use for its property. Freeman shall not be responsible for damage to loose or uncrated materials, padwrapped or shrink-wrapped materials, glass breakage, concealed damage, carpets in bags or poly, or improperly packed or labeled materials. Crates and packaging should be of a design to adequately protect contents for handling by forklift and similar means. General guidance as to acceptable packaging systems and procedures may be found in publications such as the National Motor Freight Classification, published by the National Motor Freight Traffic Association. For shipments of Perishable Commodities, U.S. and Canadian shipments must be packed to travel without spoilage for 72 hours from time of pickup; all international shipments must be packed to travel without spoilage for 24 hours beyond an agreed deadline. Freeman reserves the right to periodically embargo regions of the world due to conditions that may cause damage to perishable commodities.

5. REFUSED SHIPMENTS: If the Consignee refuses a shipment tendered for delivery or if Freeman is unable to deliver a shipment because of fault or mistake of the Consignor or Consignee, Freeman's liability shall then become that of a warehouseman.

(a) Freeman shall promptly attempt to provide notice, by telephonic, electronic or written communication as provided on the face of these shipping instructions, if so indicated, to Shipper or the party, if any, designated to receive notice in these instructions.

(b) Storage charges, based on Freeman's applicable rates, shall start no sooner than the next business day following the attempted notification. Storage may be, at Freeman's option, in any location that provides reasonable protection against loss or damage. Freeman may place the shipment in public storage at the owner's expense and without liability to Freeman.

(c) If Freeman does not receive disposition instructions within 48 hours of the time of Freeman's attempted first notification, Freeman will attempt to issue a second and final confirmed notification. Such notice shall advise that if Freeman does not receive disposition instructions within 10 days of that notification, Freeman may offer the shipment for sale at a public auction and Freeman has the right to offer the shipment for sale. The amount of sale will be applied to Freeman's invoice for transportation, storage and other lawful charges. Shipper will be responsible for the balance of charges not covered by the sale of the goods. If there is a balance remaining after all charges and expenses are paid, such balance will be paid to the owner of the property sold hereunder, upon claim and proof of ownership.

(d) Where Freeman has attempted to follow the procedure set forth above and the procedure is not possible, nothing shall be construed to abridge the right of Freeman, at its option, to sell the property under such circumstances and in such manner as may be authorized by law.

(e) When perishable goods cannot be delivered and disposition is not given within a reasonable time, Freeman may dispose of property to the best advantage. Where Freeman is directed by Consignee or Consignor to unload or deliver property at a particular location where Consignor, Consignee, or the Agent of either is not regularly located, Freeman's liability for the shipment shall terminate after unloading or delivery.

6. LIMITATION ON SHIPPER'S RECOVERABLE DAMAGES: Freeman's LIABILITY FOR DAMAGES ON DOMESTIC SHIPMENTS, INCLUDING BUT NOT LIMITED TO THOSE DAMAGES ARISING FROM OR RELATED TO MISDELIVERY, INCOMPLETE OR OTHERWISE INADEQUATE DELIVERY (INCLUDING BUT NOT LIMITED TO FAILURE TO FOLLOW SHIPPER OR CONSIGNEE INSTRUCTIONS OR FAILURE TO COLLECT OR PROPERLY DELIVER A PAYMENT INSTRUMENT), NONDELIVERY, MISSED PICKUP, AND LOSS OF OR DAMAGE TO CARGO, SHALL BE LIMITED TO THE HIGHER OF \$50.00 (USD) PER SHIPMENT OR \$.50 (USD) PER POUND (\$1.10 (USD) PER KILOGRAM) OF CARGO ADVERSELY AFFECTED THEREBY, PLUS TRANSPORTATION CHARGES APPLICABLE TO THAT PART OF THE SHIPMENT ADVERSELY AFFECTED THEREBY, UNLESS AT TIME OF SHIPMENT THE SHIPPER MAKES A DECLARATION OF VALUE FOR CARRIAGE IN THE SPACE DESIGNATED ON THE SERVICE REQUEST AND SHIPPING INSTRUCTIONS FORM AND PAYS THE APPROPRIATE VALUATION CHARGE. IN NO EVENT SHALL Freeman's LIABILITY EXCEED THE DECLARED VALUE OF THE SHIPMENT OR THE AMOUNT OF LOSS OR DAMAGE ACTUALLY SUSTAINED, WHICHEVER IS LOWER. IF CARRIAGE OF THE SHIPMENT IS SOLELY OR PARTLY BY AIR AND INVOLVES AN ULTIMATE DESTINATION OR A STOP IN A COUNTRY OTHER THAN THE COUNTRY OF DEPARTURE, Freeman's LIABILITY FOR CARGO LOST, DAMAGED OR DELAYED SHALL BE LIMITED TO \$9.07 PER POUND (\$20.00 PER KILOGRAM) FOR CARRIAGE SUBJECT TO THE UNAMENDED WARSAW CONVENTION OR THE WARSAW CONVENTION AS AMENDED BY THE HAGUE PROTOCOL OF 1955, 17 SPECIAL DRAWING RIGHTS PER KILOGRAM FOR CARRIAGE SUBJECT TO THE WARSAW CONVENTION AS AMENDED BY THE MONTREAL PROTOCOL NO. 4 OF 1975, OR \$9.07 PER POUND (\$20.00 PER KILOGRAM) FOR CARRIAGE WHERE THE WARSAW CONVENTION, INCLUDING ITS AMENDMENTS, DOES NOT APPLY FOR ANY REASON, UNLESS A HIGHER DECLARED VALUE IS REQUESTED, AND THE FEES SET FORTH IN THE SERVICE GUIDE FOR SUCH HIGHER DECLARED VALUE ARE PAID. FOR INTERNATIONAL SHIPMENTS, THIS SHIPPING REQUEST AND SHIPPING INSTRUCTION CONTRACT SHALL BE DEEMED AN AIR WAYBILL WITHIN THE MEANING OF THE WARSAW CONVENTION.

Notwithstanding the above limitations, domestic shipments containing the following items of extraordinary value are limited to a maximum declared value of \$500.00 (USD):
 (a) artworks and objects of art, including without limitation original paintings, drawings, etchings, water colors, tapestries and sculpture;
 (b) clocks, watches, jewelry (including costume jewelry), furs and fur-trimmed clothing;
 (c) personal effects;
 (d) and other inherently fragile or unique items, including prototypes, etc.

Any declared value in excess of the maximums allowed herein is null and void, and the acceptance by Freeman for carriage of any shipment with a declared value in excess of the allowed maximums does not constitute a waiver of these maximums. Shipper understands that even if Shipper is not able to participate or fully participate in a show due to loss of, theft of, or damage to its property, Freeman shall never be liable or responsible for damages identified by the terms (by way of example only and not in limitation of the breadth of this clause) such as the following: consequential damages, loss of use damages, loss of profits damages, business interruption damages, delay damages, special damages, collateral damages, exemplary damages, damages awarded for gross negligence, direct damages, indirect damages, damages for failure of performance, breach of contract damages, fraud damages, or any other sort of damage for tort or breach of contract. This limitation shall bind the parties

- (a) whenever or wherever the claimed loss or damage may occur;
- (b) even though the alleged loss or damage is claimed to result from negligence, strict liability, products liability, breach of contract, breach of statute or regulation, or any other legal theory or cause, and;
- (c) even though Freeman may have been advised or be on notice of the possibility or even the probability of such damages.

Freeman makes no warranties, express or implied, and expressly disclaims any and all warranties. Except for Freeman's failure to deliver in accordance with the Guaranteed Service section of the Service Guide, Freeman will not be liable for misdelivery, incomplete or otherwise inadequate delivery (including but not limited to failure to follow Shipper or Consignee instructions or failure to collect or properly deliver a payment instrument), non-delivery, missed pickup, delay on International shipments, loss or damage unless caused by Freeman's sole negligence.

7. SHIPPER'S RESPONSIBILITIES AND INDEMNIFICATION:

a) Shipper must pay in full for the services rendered under this Contract at the time the services are requested. The existence of a dispute between Shipper and Freeman relative to any claim or other matter shall have no bearing on this duty of payment. No claim submitted by or on behalf of Shipper will be processed unless Shipper's account is current.

b) Shipper understands and acknowledges that Freeman does not accept or transport illegal, dangerous or hazardous materials of any kind or nature. Shipper warrants and ensures that its property is inert, and contains no Hazardous Substances, Hazardous Materials, Chemicals, Gases, Explosives, Radioactive Materials, Biologically hazardous agents, or any other substance, matter or object in any form that could pose a threat to the health or safety of persons, property or the public welfare in general. Such goods may be warehoused at owner's risk and expense or destroyed without compensation.

c) Shipper shall defend and indemnify Freeman, its employees, directors, officers, and agents from and against any and all demands, claims, causes of action, fines, penalties, damages (including consequential), liabilities, judgments, and expenses (including but not limited to reasonable attorneys' fees and investigation costs) on account of personal injury, death, or damage to or loss of property or profits arising out of or contributed to by any of the following: Shipper's negligence, willful misconduct, or deliberate act; Shipper's violation of Federal, State, County or Local ordinances; Shipper's violation of Show Regulations and/or Rules as published and set forth by Facility and/or Show Management; and/or Shipper's failure to comply with (b) of this Agreement regarding the inclusion of any dangerous substances in the property placed with Freeman.

8. CLAIMS: Shipper, Consignee, or any other party claiming an interest in the shipment must notify Freeman immediately upon delivery, or in the case of loss or damage which could not have been noted at the time of delivery, within fourteen (14) days of delivery, of any loss or damage to the shipment. Receipt of the shipment by the Consignee or the Consignee's agent without written notice on the delivery receipt and/or delivery manifest will be prima facie evidence that the shipment was delivered in good condition. The amount of the claim may not be deducted from the transportation charges. Notice of loss or damage MUST be reported to Freeman at 800-995-3579. The shipment, its container(s), and packing material must be made available to Freeman for inspection at the delivery location. All shipments are subject to opening for inspection by Freeman; however, Freeman is not obligated to perform such inspection. All claims for loss or damage MUST be made in writing to Freeman within one hundred and twenty (120) calendar days after the date of acceptance of the shipment by Freeman. Please refer to the Service Guide for claim procedures. All claims for service failure must be made within thirty (30) calendar days from the date of shipment and Freeman's sole liability for such claims arising from Guaranteed Service shipments shall be limited to the transportation charges as provided in the Guaranteed Service section of the Service Guide. All claims for overcharge must be made in writing to Freeman within sixty (60) calendar days after the invoice date. No action for loss or damage may be maintained against Freeman unless (a) claimant complies with all requirements of this section and (b) for domestic shipments, if the claimant commences the action within one (1) year of the shipment by Freeman unless otherwise required by International, Federal or State Law. If the claim is for loss or damage involving International shipments, claimant must commence the action within two (2) years from the date of acceptance of the shipment by Freeman unless otherwise required by International, Federal or State Law. For purposes of this section, no action shall be deemed to have commenced until receipt by Freeman of service of process of the action on Freeman. Claims for loss or damage must be delivered to the following address: Cunningham Lindsey US, Inc., P.O. Box 703689, Dallas, TX 75370.

9. CHOICE OF FORUM: THIS CONTRACT SHALL BE CONSTRUED UNDER THE LAWS OF THE UNITED STATES (INCLUDING ADOPTED INTERNATIONAL CONVENTIONS) AND THE STATE OF TEXAS WITHOUT GIVING EFFECT TO THE STATE'S CONFLICT OF LAWS RULES. FREEMAN AND SHIPPER AGREE THAT ANY CLAIM OR DISPUTE OF ANY SORT ARISING OUT OF OR IN ANY WAY RELATED TO THIS CONTRACT, ITS PERFORMANCE OR NONPERFORMANCE, OR DAMAGES ALLEGEDLY RESULTING FROM SAME WILL BE ARBITRATED IN THE CITY OF DALLAS, TEXAS, AND THE RULES OF THE AMERICAN ARBITRATION ASSOCIATION WILL APPLY. IF BINDING ARBITRATION IS UNAVAILABLE TO RESOLVE ANY CONTROVERSY AND IT IS NECESSARY TO LITIGATE THE DISPUTE, THE DISPUTE SHALL BE LITIGATED IN A COURT OF COMPETENT JURISDICTION IN DALLAS COUNTY, TEXAS.

10. MISCELLANEOUS: Shipper warrants the accuracy of the weight and dimension data furnished in this Contract. Shipper understands that once its property is shipped by Freeman pursuant to the instructions contained in this Contract, Shipper has no right to control the shipment; stop the shipment in transit, or divert or reschedule same, and that Shipper will have no control over the property until it is delivered pursuant to the instructions in this Contract. Shipper agrees that this Contract may be provided to any third party, including common or contract carriers of cargo by air, water, rail, or road, for the purpose of confirming the right of Freeman to control the handling of the property and all matters related to payment for the shipment.



Electrical and Internet Form
Sheraton Denver Downtown Hotel
 1550 Court Place Denver, CO 80202
 PHONE: (303) 352-2469 / FAX: (877) 919-0707



Tell us a little about the event...

| | |
|-----------------|--|
| Event Name: | |
| Event Dates: | |
| Event Location: | |

Tell us a little about yourself...

| | | | |
|------------|--------|---------------|--|
| Your Name: | | Company Name: | |
| Address: | | | |
| City: | State: | Zip: | |
| Phone: | Fax: | E-Mail: | |

Just a little more information...

| | | | |
|---------------------|--|---------------------|--|
| On-site contact: | | On-site Cell Phone: | |
| Room: | | Booth#: | |
| Delivery Date/Time: | | Pick-up Date/Time: | |

| Items and Services | Unit Cost | Quantity | # Days | TOTAL |
|--|-----------|----------|--------|-----------------|
| Standard 5 Amp Circuit (Call for special electrical needs) | \$45.00 | | | |
| 20 Amp Circuit (Call for special electrical needs) | \$125.00 | | | |
| Phone Line (Incoming & Outgoing Calls) | \$130.00 | | | |
| High Speed Internet Access (Charged per user) <input type="checkbox"/> Hard Lines <input type="checkbox"/> WiFi | \$100.00 | | | |
| <i>Payments by check can be made to Presentation Services AV after we confirm your order</i> | | | | SubTotal |

| | | |
|--|--------|---|
| Billing Address: | | Loss Damage Waiver (LDW) - Optional Insurance. 5% of Subtotal |
| | | Service Charge (24% of subtotal) |
| | | Tax (7.62% of subtotal, service charge & LDW) |
| City: | State: | TOTAL |
| Zip: | | <p>Please note that physical mounting of equipment to exhibit booths is prohibited. Set up days are considered the 1st day of the rental period.</p> <p>TAX EXEMPTION: Colorado state law mandates that you must provide a valid, non- expired tax exemption certificate for the State fo Colorado BEFORE any sales taxes are exempted.</p> <p>CANCELLATIONS: 7 day notice to be given to avoid a 50% charge of order total. Any cancellations within 48 hours of delivery will be billed at full price</p> <p>LABOR: Technician labor, if required, is subject to the prevailing hourly rate of \$65 per hour with a 5 hour minimum. PSAV reserves the right to determine if labor is required. On-site additions are subject to the additional labor and/ or delivery charges.</p> |
| Signature: | | |
| Date: | | |
| <p>For security purposes we do not accept credit card information by email or fax. Please call our office with credit card information at 303.352.2469.</p> | | |

FAXING OF THIS FORM DOES NOT CONSTITUTE CONFIRMATION OF AN ORDER. PSAV responds to all requests within 72 hours with the order status (confirmed or not confirmed). If you do not hear back from PSAV within 72 hours, RE-FAX THE ENTIRE REQUEST at (877) 919.0707. NO ORDER WILL BE CONFIRMED WITHOUT COMPLETE PAYMENT INFORMATION. For additional payment options, please call our office at (303) 352.2469.

Your electrical equipment must be properly wired and meet Fire Underwriters approval.
 Prepayment must be arranged before any items can be installed. Orders must be received 7 days in advance to avoid additional 30% charge.



routes
americas

Routes Americas 2015
Sheraton Denver Downtown Hotel
Denver, Colorado
February 1-3, 2015

Early Order Discount Deadline **January 17, 2015**

Order online at <http://www.ets-av.com/orders>

Company Information

Company Name _____

Company Address _____

City _____ State _____

Country _____ Zip/Postal Code _____

Ordered By _____ Email _____

Phone Number _____ Fax Number _____

Show Information

On Site Contact Name _____ Cell Number _____

Booth Name _____ Booth Number _____

Requested Delivery Date _____ Delivery Time: 8a-Noon 1p-5p

Payment Information

Credit Card _____ Account Number _____ Expiration _____

Cardholder Name _____

Cardholder Address _____

City _____ State _____

Country _____ Zip/Postal Code _____

Cardholder Signature _____

By signing the above you are certifying the credit card information to be true and correct. You are authorizing the account to be charged for this advance order and any additional amounts incurred as a result of changes by on site representatives.

Check

Additional equipment is available. Please call for quote.

Equipment rental rates are show rates.

Remit To:

A representative must be in the booth to sign for equipment.

Event Technology

Cancellation of services must be received by discount deadline or cancellation minimums will apply.

Services

Changes in delivery date or time on site may result in additional labor charges.

8080 Tristar Dr, Suite 118

All equipment will be picked up by ETS staff upon completion of the event.

Irving, TX 75063

Please Call for Wire Transfer





8080 Tristar Dr, Suite 118
 Irving, Texas, 75063
 ph: 972.756.0100
 fax: 972.756.0123



Booth Name _____

Booth Number _____

| Flatscreen Monitors | Qty | Early Order | Standard Rate | Total |
|------------------------|-----|-------------|---------------|-------|
| 24" Flatscreen Monitor | | \$415.00 | \$550.00 | |
| 32" Flatscreen Monitor | | \$450.00 | \$600.00 | |
| 40" Flatscreen Monitor | | \$600.00 | \$800.00 | |
| 50" Flatscreen Monitor | | \$1,125.00 | \$1,500.00 | |
| 60" Flatscreen Monitor | | \$1,350.00 | \$1,800.00 | |
| 70" Flatscreen Monitor | | \$1,725.00 | \$2,300.00 | |
| 80" Flatscreen Monitor | | \$2,815.00 | \$3,750.00 | |

Touchscreen, Larger Monitors & Video Walls Available-Please Call for Quote

| Accessories | Qty | Early Order | Standard Rate | Total |
|----------------------------------|-----|-------------|---------------|-------|
| Monitor Chrome Pole Stand | | \$150.00 | \$200.00 | |
| Chrome Pole Stand Shelf | | \$55.00 | \$75.00 | |
| Computer Speakers with Subwoofer | | \$75.00 | \$100.00 | |
| Wired Keyboard & Mouse | | \$35.00 | \$50.00 | |
| Wireless Remote Presenter | | \$35.00 | \$50.00 | |

| Computers | Qty | Early Order | Standard Rate | Total |
|-----------------------|-----|-------------|---------------|-------|
| Windows 7 i3 ThinkPad | | \$380.00 | \$440.00 | |
| Windows 7 i7 ThinkPad | | \$440.00 | \$550.00 | |
| MacBook Laptop | | \$420.00 | \$525.00 | |
| iMac | | \$600.00 | \$800.00 | |

| Mobile Devices | Qty | Early Order | Standard Rate | Total |
|-----------------------------------|-----|-------------|---------------|-------|
| iPad 16G with WiFi and Black Case | | \$415.00 | \$550.00 | |
| iPad 32G with WiFi and Black Case | | \$450.00 | \$600.00 | |
| iPad Floor Stand | | \$190.00 | \$250.00 | |

| Playback | Qty | Early Order | Standard Rate | Total |
|--------------------|-----|-------------|---------------|-------|
| Blu-Ray DVD Player | | \$240.00 | \$300.00 | |
| CD Player | | \$120.00 | \$150.00 | |

| Microphones | Qty | Early Order | Standard Rate | Total |
|-------------------------------------|-----|-------------|---------------|-------|
| Wireless Headset Microphone System | | \$360.00 | \$450.00 | |
| Wireless Lavalier Microphone System | | \$300.00 | \$375.00 | |
| Wireless Handheld Microphone System | | \$300.00 | \$375.00 | |
| Wired Handheld Microphone | | \$70.00 | \$85.00 | |

| Sound Systems | Qty | Early Order | Standard Rate | Total |
|--|-----|-------------|---------------|-------|
| MeyerSound UPM-1P Powered Speaker (Pair) | | \$600.00 | \$750.00 | |
| HK Nano 300 Powered Speaker (Pair) | | \$450.00 | \$550.00 | |
| 12" Powered Speaker (Pair) | | \$260.00 | \$325.00 | |

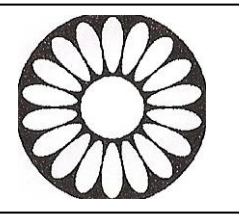
| Mixers | Qty | Early Order | Standard Rate | Total |
|------------------|-----|-------------|---------------|-------|
| 4 Channel Mixer | | \$90.00 | \$115.00 | |
| 12 Channel Mixer | | \$180.00 | \$225.00 | |

| Printers | Qty | Early Order | Standard Rate | Total |
|-------------------------------------|-----|-------------|---------------|-------|
| HP 4200N Series B&W Laser Printer | | \$200.00 | \$250.00 | |
| HP 3800N Series Color Laser Printer | | \$335.00 | \$450.00 | |

| Totals |
|---|
| Equipment Total |
| Service Charge (30% of Equipment Total/\$150 Minimum) |
| Grand Total |

The Service Charge includes delivery, setup, dismantle and pick up of your equipment. For orders in excess of \$3,000 in equipment, labor will be charged based on time and labor regulations and parameters for that city.

Additional equipment and accessories are available. Contact Kim or Martha at **972.756.0100** for questions, special requests or additional labor.



FLORIST

ORGANIZED EVENTS
 PLANT & FLORAL
 340 Pine Ridge Road
 Chattanooga, TN 37405
 Phone 423-756-9835
 Fax 423-756-4743

Email organizedevents@comcast.net
organizedeventsfloral.com



routes
americas

| DESCRIPTION FOR RENTAL | COST EACH | QUANTITY | TOTAL COST |
|---|-----------|----------|------------|
| Table Top Green Plant | 25.00 | | |
| 2-3 Foot Green Plant | 40.00 | | |
| 4 Foot Green Plant | 50.00 | | |
| 5 Foot Green Plant | 60.00 | | |
| 6 Foot Green Plant | 70.00 | | |
| 7-8 Foot Green Plant | 80.00 | | |
| Over 8' Green Plant = \$15 per foot | | | |
| Mums: Wh __ Yel __ Lav __ Bnz __ | 35.00 | | |
| Azaleas: Wh __ Red __ Pink __ | 35.00 | | |
| Bromeliads | 35.00 | | |
| Fern – Large | 35.00 | | |
| Ivy | 35.00 | | |
| Bubble Bowl (bus.card, candy etc.) | 25.00 | | |
| Cut Flower Arrangements(Small) (Shape _____ Color _____) | 55.00 | | |
| Cut Flower Arrangements (Medium) (Shape _____ Color _____) | 65.00 | | |
| Cut Flower Arrangements (Large) (Shape _____ Color _____) | 75.00 + | | |
| CONTAINER COLOR (BLACK OR WHITE)..... | | | |
| SUBTOTAL..... | | | |
| DELIVERY, MAINTENANCE AND REMOVAL CHARGE 5% OF TOTAL | | | |
| TOTAL | | | |

PLEASE EMAIL ORDERS

BLACK OR WHITE CONTAINER INCLUDED IN THE PRICE.

OUR DESIGNERS WILL BE GLAD TO MAKE SUGGESTIONS FOR YOUR EXHIBIT AT NO EXTRA CHARGE.

SPECIAL REQUESTS FOR PLANTS AND FLOWERS ARE NO PROBLEM WITH ADVANCE NOTICE.

Company _____ Booth # _____
 Address _____
 City _____ State _____ Zip _____ - _____
 Phone (____) _____ Fax (____) _____ e-mail _____
 Check MC Visa AMEX (circle one) Card _____ - _____ - _____ Exp. Date ____/____/____
 Print Name on Card _____ Security Code(visa, mc, 3#s AX 4 #) _____

RETURN COPY WITH PAYMENT TO ORGANIZED EVENTS