



CEVA Showfreight



Making business flow

Shipping Instructions and Tariff

Routes Americas

14 – 16 February 2017

Aria Resort & Casino, Las Vegas

International / Freight Enquiries:

Martyn White

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Shipping Instructions

Airfreight

All consignments should be sent freight prepaid to **Los Angeles Int'l (LAX)** and consigned to:

DIRECT MAWB
[Exhibitor Name] c/o
RCS Companies
Routes Americas 2016
Aria Convention Center
3730 Las Vegas Blvd
Las Vegas, NV 89158

Notify:
CEVA Showfreight
Attn Sidney Sherrill
+1 972 947 1500
Sidney.Sherrill@cevalogistics.com

All Air waybills should be faxed as soon as they are available, together with a copy of the commercial invoice, contact name on stand and required delivery date to the stand. If you know the goods will be returning after the show please indicate this on the commercial invoice. Shipments must not be sent DDU or DDP, but pre-paid up to arrival at this airport only.

Seafreight

All Bills of Lading should be sent freight prepaid to the port of **Long Beach** and consigned to:

DIRECT OCEAN BL
[Exhibitor Name] c/o
RCS Companies
Routes Americas 2016
Aria Convention Center
3730 Las Vegas Blvd
Las Vegas, NV 89158

Notify:
CEVA Showfreight
Attn Sidney Sherrill
+1 972 947 1500
Sidney.Sherrill@cevalogistics.com

Please only issue sea waybills or express release documents and send by email with a copy of the commercial invoice.



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Shipping Instructions

Documentation

We must have copies of all documents at least 5 working days in advance for temporary import shipments.

A separate commercial invoice /packing list is required for both temporary and permanent items (which must also ship in separate HAWB's. Stand materials are not eligible for temporary import in the US.

Routes Americas 2017
 ARIA Convention Center
 3730 Las Vegas Blvd
 Las Vegas, NV 89158
 For: [Exhibitor Name]
 [Booth No]
 Carton No: _____ of _____
 Gross Weight: _____ kgs

Please include a detailed description of each item with HS Code, quantity of each item and value and net weight of each item. Each item must be marked as temporary, permanent or consumable /customs entry, with summary value and net weight for each type of entry noted on the invoice.

An example commercial invoice is displayed below. Electronic copies of this can be emailed upon request.



Sender Address		Consignee Address		Delivery Address	
		CEVA Showfreight 3201 Centre Parkway East Point GA 30344 United States of America			
Contact Name		Contact Name	Mike Ramirez	Contact Name	
Phone Number		Phone Number	281-618-3530	Phone Number	
Email Address		Email Address	michael.ramirez@cevalogistics.com	Email Address	
EIN Number		EIN Number		EIN Number	
				Exhibition	
				Exhibitor	
				Hall / Stand	
				Invoice No	
				Page No	1 of

Package Number	Units	Detailed Description of goods (In English) with serial numbers if applicable	Export Classification		Dimension in cms			Volume cbm	Weight in kgs		Unit value USD	Total value USD	Mark Status *			
			ECCN	HS Tariff Code	Length	Width	Height		Gross	Net			A	B	C	
								0.00			\$ -	\$ -	*			

Totals		Signature :	Sub-Total Temporary Items - A		Sub-Total Permanent Items - B		Sub-Total Consumable Items - C	
Total Packages			Packages		Packages		Packages	
Total Value (USD)	\$ -		Value (USD)	\$ -	Value (USD)	\$ -	Value (USD)	\$ -
Total Gross Weight	0		Gross Weight		Gross Weight		Gross Weight	
Total Net Weight	0		Net Weight		Net Weight		Net Weight	
Total Volume (cbm)	0.00		Volume (cbm)		Volume (cbm)		Volume (cbm)	

A = Temporary Items
 B = Permanent Items
 C = Consumable Items

We hereby certify that the prices stated in this invoice are the current export market prices for the merchandise described and we accept full responsibility for any inaccuracies or errors herein.



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Shipping Instructions

Shipping Deadlines

Airfreight at Las Vegas (LAS) Airport	01 February 2017
Seafreight LCL at Long Beach	20 January 2017
Seafreight FCL at Long Beach	26 January 2017

Wood Packing Material

Exhibitors and Agents are strongly encouraged to have all WPM meet the ISPM 15 standard to avoid delays or rejection of WPM in cargo shipments at U.S. ports of entry due to noncompliance of the ISPM 15 Standard. APHIS has set standards for wood packaging material imported into the United States of America through 7 CFR 319.40 - logs, lumber, and other unmanufactured wood articles. This rule states that all regulated wood packaging material shall be appropriately treated and marked under an official program developed and overseen by the National Plant Protection Organization (NPPO) in the country of export. Additionally, per APHIS PPQ policy, findings of insects in the families of Cerambycidae, Buprestidae, Siricidae, Cossidae, Curculionidae, Platypodidae, Sesiidae and Scolytidae represent timber pests that, when found live in otherwise properly marked WPM, signify that the WPM was not properly treated and safeguarded in accordance with 7CFR319.40-3(b)(1). Currently, ISPM 15 marked WPM containing pests in the above mentioned families are re-exported pursuant to 7CFR319.40-3(b)(3). The Exhibitors and/or Agent is responsible for any costs or charges associated with the subsequent re-export.

Import & Export Compliance

Export Control Orders governing the export of strategic goods (both military and dual-use items), transfer of technology and trade of military or governmental equipment. US export control legislation demands it is the shippers responsibility to declare (to CEVA) if your shipment requires an Export License or if it is Licence exempt.

It is therefore important that you are aware of the relevant legislation and associated guidance and your declaration is clearly stated on all documents that accompany your goods.

ITAR

International Traffic in Arms Regulations (ITAR) is the set of US government regulations that control the import and export of defence related items and services as listed on the United States Munitions List (USML).

It is the responsibility of the shipper to inform CEVA in advance of any ITAR regulated freight that will be shipped to the event.



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International Freight Tariff

Import Freight

Import Customs Clearance

Consumption Entry (Permanent) Customs Clearance	£200.00 per entry
MPF (Merchandise Processing Fee on Consumption)	0.75% (min £55 / max £1775)
ATA Carnet Clearance	£200.00 per carnet
Temporary Import Customs Clearance	£200.00 per entry
TIB fee	2% of CIF value (minimum £65.00)
Customs Examination	£75.00 per consignment
Documentation / Courier Fee	£50.00 per shipment

Airfreight

From arrival Los Angeles to free arrival advanced warehouse OR venue via the marshalling yard.

Excludes: Airline Handling, Transfer Docs, Airport Storage and drayage, Waiting Time, Fuel Surcharges

Minimum	£280.00
Upto 500 kgs	£0.90 / kg
501 – 1000 kgs	£0.80 / kg
1000 kgs and over	Price upon request
Airline Handling	£0.30 / kg (Min. 300 kgs)
Airport Warehouse Handling / Storage	£0.30 / kg (Min. 300 kgs)
Field Transfer Fee	£0.40 / kg (Min. 300 kgs)

Ocean Freight

From arrival Ocean port Long Beach to free arrival advanced warehouse OR venue by way of the marshalling yard. Excludes Port Handling, Consolidator Charges, Waiting Time, Fuel Surcharges

Minimum	£280.00
Upto 500 kgs	£0.90 / kg
501 – 1000 kgs	£0.80 / kg
1000 kgs and over	Price upon request
Full Container	£2260.00
Chassis Usage	£90.00 / Day
Field Transfer Fee	£0.40 / kg (Min. 300 kgs)



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International Freight Tariff

Import Freight

Additional Import Charges

Duties and/or Taxes	At Cost plus 15% Disbursement Fee
1 st 3 HS Codes Included, Thereafter, Per HS Code	£8.50 / Each Additional
ISF Filing (Ocean Only) – 1 st 3 HS Codes	£80.00
ISF – Each Additional HS Code	£8.50 / Each Additional
Government Agency Fees (FDA/FCC etc)	£75.00 per Agency
US Agent Coordination Fee	£120.00
Documentation / Courier Fee	£50.00 per shipment

Material Handling – Excludes overtime charges or shipments arriving after deadline dates

Advanced Warehouse – Crated or Skidded Shipment	£115.00 per every 45 kgs – Min 90 kgs
Advanced Warehouse – Special Handling Shipment	£150.00 per every 45 kgs – Min 90 kgs
Advanced Warehouse – Carpet and/or Pad Shipment Only	£173.00 per every 45 kgs – Min 90 kgs
Showsite – Crated or Skidded Shipment	£120.00 per every 45 kgs – Min 90 kgs
Showsite – Special Handling Shipment	£145.00 per every 45 kgs – Min 90 kgs
Showsite – Uncrated/Carpet/Pad Shipments	£165.00 per every 45 kgs – Min 90 kgs
Small Package (Courier – DHL/UPS) Max 13 kgs/30lbs	£55.00 per shipment

Export Customs

Cancellation of Temporary Import	£150.00
ATA Carnet Sign Out	£155.00
State Department Licence Sign Out	£140.00
Airfreight Documentation / Coordination	£210.00
Ocean Freight Documentation / Coordination	£225.00



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Shipping Instructions



Payment of Charges

Unless freight is routed via one of our appointed agents we require full payment of our charges, as advised by us, prior to the last day of the show. Personal or foreign cheques are not acceptable. Settlement can be made in advance via bank transfer or alternatively by credit card for the full amount. (Credit card fee applies as levied)

Citibank
Citigroup Centre
Canada Square
Canary Wharf
London
E14 5LB

Account Number: **17578644**
Sort Code: **18-50-08**
Account Name: **CEVA UK Receivables Ltd**
BIC/SWIFT: **CITIGB2L**
IBAN Number: **GB92CIT118500817578644**

Insurance

Unless specifically insured CEVA Showfreight is not responsible for any loss, pilferage or damage whilst goods are left unattended on your stand. We will endeavour to deliver/collect your goods to/from your stand when requested, however this cannot be guaranteed. We therefore strongly recommend that your shipment is fully insured for all risks to include transit to and from the exhibition and also during build-up, open period and break-down.

Transit insurance can be provided upon request, please contact the CEVA employee noted as contact on this document for a competitive quotation.

Items in Bold carry a 50% surcharge if carried out before 0800 or after 1800 on weekdays, or at weekend.

For Airfreight purposes 167 kgs is equal to 1 cubic metre.



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